



UNITED STATES MARINE CORPS
MARINE CORPS SYSTEMS COMMAND
2200 LESTER STREET
QUANTICO, VIRGINIA 22134-5010

IN REPLY REFER TO:

5720
DON-USMC-2016-009891
29 Sep 16

SENT VIA EMAIL TO: foia@foia.com

FOIA Group
Ms. Rose Santos
P. O. Box 368
Depew NY 14043

SUBJECT: FOIA DON-USMC-2016-009891

Dear Ms. Santos:

This responds to your FOIA requested dated July 8, 2016, which requests a copy of contract M67854-16-D-4950, as well as applicable modifications and task orders.

FOIA Exemption 5 U.S.C. § 552(b)(4) exempts from disclosure (i) voluntarily submitted commercial or financial information provided that the submitter does not “customarily” disclose the information to the public and provided that disclosure would be likely to interfere with the continued and full availability of the information to the government, or (ii) information likely to cause substantial harm to the competitive position of the person from whom it was obtained and likely to impact on the government’s ability to obtain reliable information in the future. See Critical Mass Energy Project v. NRC, 975 F2d 871, 879-80 (D.C. Cir. 1992), cert. denied, 113 S. Ct. 1579 (1993); National Parks & Conservation Ass’n v. Morton, 498 F2d 765, 766 (D.C. Cir. 1974); Canadian Commercial Corp. v. Dept. of Air Force, 514 F.3d 37 (D.C. Cir., 2008).

In an effort to minimize further delay we request that you review the enclosures and identify any withheld information that you believe was withheld improperly. MARCORSYSCOM will then determine whether the release of any requested information is proper under the FOIA and provide any additional releasable information in a “final release” letter. If we do not receive any notification from you, which specifically requests the release of any redacted information by October 17, 2016, this letter will become the final response and we will close this FOIA request.

As of September 29, 2016, one hour of search and review (currently billed at \$44 per hour) has been expended during the processing of your request. Please remit a check or money order, payable to the Treasurer of the United States in the amount of \$44.00 to: COMMANDER, ATTN LAW, MARCORSYSCOM, 2200 LESTER STREET, SUITE 120, QUANTICO VA 22134-5010

In view of the above, you may consider this to be an adverse determination that may be appealed. Since you have created an account in FOIAonline, you may submit an appeal directly within the web-based system. To do this, you would log in to your account, retrieve your original request, and then click on the “Create Appeal” tab in the left-hand column. The basic information from your request will be duplicated for you, and then you can type in the basis of your appeal. If you prefer to use regular mail, you may submit an appeal to the Judge Advocate General (Code 14),

29 Sep 16

1322 Patterson Avenue SE, Suite 3000, Washington Navy Yard, DC 20374-5066. Your appeal, if any, must be postmarked within 90 calendar days from the date of this letter and should include a copy of your initial request, a copy of this letter, and a statement indicating why you believe your appeal should be granted. I recommend that your appeal and its envelope both bear the notation, "Freedom of Information Act Appeal".

You also have the right to seek assistance and/or dispute resolution services from the Marine Corps FOIA Public Liaison, Ms. Sally Hughes, at hqmcfoia@usmc.mil or (703) 614-4008, and/or the Department of the Navy FOIA Public Liaison, Mr. Christopher Julka, at Christopher.a.julka@navy.mil or (703) 697-0031. You may also contact the Office of Government Information Services (OGIS) for assistance and/or dispute resolution at ogis@nara.gov or 1-877-684-6448. For more information online about services provided by OGIS, please visit their website at <https://ogis.archives.gov>.

Any questions concerning this matter should be directed to Mrs. Bobbie Cave at (703) 432-3934 or bobbie.cave@usmc.mil.

Sincerely,



for LISA L. BAKER
Counsel

STANDARD FORM 1449 (REV. 2/2012)
Prescribed by GSA – FAR (48 CFR) 53.212

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS (CONTINUED)				PAGE 2 OF 14	
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	SEE SCHEDULE				
32a. QUANTITY IN COLUMN 21 HAS BEEN <input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____					
32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
			32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT		37. CHECK NUMBER
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL			<input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY			
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		41c. DATE	42a. RECEIVED BY <i>(Print)</i>		
			42b. RECEIVED AT <i>(Location)</i>		
			42c. DATE REC'D <i>(YY/MM/DD)</i>	42d. TOTAL CONTAINERS	

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0001	TIER 0 SUPPORT FFP In accordance with the Base IDIQ Attachment 1 PWS Section 4.1 and in Contractor's Proposal dated 1 Feb 2016. FOB: Destination	1	Lot	UNDEFINED	\$0.00

MAX NET AMT	\$0.00
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ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0002	TIER 1 SUPPORT FFP In accordance with the Base IDIQ Attachment 1 PWS Section 4.2 and in Contractor's Proposal dated 1 Feb 2016. FOB: Destination	1	Lot	UNDEFINED	\$0.00

MAX NET AMT	\$0.00
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ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0003		1	Lot	UNDEFINED	\$0.00

TIER 2/TIER 3 SUPPORT
FFP

In accordance with the Base IDIQ Attachment 1 PWS Section 4.3 and in
Contractor's Proposal dated 1 Feb 2016.

FOB: Destination

MAX
NET AMT

\$0.00

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0004		1	Lot	UNDEFINED	\$0.00

ADMINISTRATIVE & OPERATIONS STAFF SUPPOR
FFP

In accordance with the Base IDIQ Attachment 1 PWS Section 4.4 and in
Contractor's Proposal dated 1 Feb 2016.

FOB: Destination

MAX
NET AMT

\$0.00

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0005		1	Lot	(b) (4)	

ODCs/TRAVEL

FFP

In accordance with the Base IDIQ Attachment 1 PWS. Specific objectives will vary by Task Order.

FOB: Destination

MAX
NET AMT

(b) (4)

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
0004	Destination	Government	Destination	Government
0005	Destination	Government	Destination	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
0001	POP 28-MAR-2016 TO 27-MAR-2021	N/A	COMMANDER, MARINE CORPS SYSTEMS COMMAND KYLIE LOOMIS 2200 LESTER STREET QUANTICO VA 22134-6050 (703) 784-6648 FOB: Destination	M67854
0002	POP 28-MAR-2016 TO 27-MAR-2021	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0003	POP 28-MAR-2016 TO 27-MAR-2021	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854

0004	POP 28-MAR-2016 TO 27-MAR-2021	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854
0005	POP 28-MAR-2016 TO 27-MAR-2021	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854

CLAUSES INCORPORATED BY REFERENCE

52.203-6 Alt I	Restrictions On Subcontractor Sales To The Government (Sep 2006) -- Alternate I	OCT 1995
52.204-2	Security Requirements	AUG 1996
52.204-10	Reporting Executive Compensation and First-Tier Subcontract Awards	JUL 2013
52.204-15	Service Contract Reporting Requirements for Indefinite- Delivery Contracts	JAN 2014
52.209-6	Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, or Proposed for Debarment	AUG 2013
52.209-9	Updates of Publicly Available Information Regarding Responsibility Matters	JUL 2013
52.212-4	Contract Terms and Conditions--Commercial Items	MAY 2015
52.215-21	Requirements for Certified Cost or Pricing Data and Data Other Than Certified Cost or Pricing Data -- Modifications	OCT 2010
52.219-8	Utilization of Small Business Concerns	OCT 2014
52.219-14	Limitations On Subcontracting	NOV 2011
52.219-14	Limitations On Subcontracting	NOV 2011
52.219-28	Post-Award Small Business Program Rerepresentation	JUL 2013
52.222-3	Convict Labor	JUN 2003
52.222-19	Child Labor -- Cooperation with Authorities and Remedies	JAN 2014
52.223-18	Encouraging Contractor Policies To Ban Text Messaging While Driving	AUG 2011
52.225-13	Restrictions on Certain Foreign Purchases	JUN 2008
52.232-33	Payment by Electronic Funds Transfer--System for Award Management	JUL 2013
52.232-39	Unenforceability of Unauthorized Obligations	JUN 2013
52.239-1	Privacy or Security Safeguards	AUG 1996
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	SEP 2011
252.203-7003	Agency Office of the Inspector General	DEC 2012
252.204-7012	Safeguarding of Unclassified Controlled Technical Information	AUG 2015
252.204-7015	Disclosure of Information to Litigation Support Contractors	FEB 2014
252.205-7000	Provision Of Information To Cooperative Agreement Holders	DEC 1991
252.227-7013	Rights in Technical Data--Noncommercial Items	FEB 2014
252.227-7015	Technical Data--Commercial Items	FEB 2014
252.227-7037	Validation of Restrictive Markings on Technical Data	JUN 2013
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	JUN 2012
252.237-7010	Prohibition on Interrogation of Detainees by Contractor Personnel	JUN 2013

252.239-7018	Supply Chain Risk	NOV 2013
252.243-7002	Requests for Equitable Adjustment	DEC 2012
252.244-7000	Subcontracts for Commercial Items	JUN 2013

CLAUSES INCORPORATED BY FULL TEXT

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS—COMMERCIAL ITEMS (DEVIATION 2013-O0019) (MAY 2015)

(a) *Comptroller General Examination of Record.* The Contractor shall comply with the provisions of this paragraph (a) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records -- Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(b)

(1) Notwithstanding the requirements of any other clause in this contract, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (b)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (Apr 2010) (41 U.S.C. 3509).

(ii) 52.219-8, Utilization of Small Business Concerns (Oct 2014) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$650,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) 52.222-17, Nondisplacement of Qualified Workers (May 2014) (E.O. 13495). Flow down required in accordance with paragraph (1) of FAR clause 52.222-17.

(iv) 52.222-21, Prohibition of Segregated Facilities (Apr 2015).

(v) 52.222-26, Equal Opportunity (Mar 2007) (E.O. 11246).

- (vi) 52.222-35, Equal Opportunity for Veterans (Jul 2014) (38 U.S.C. 4212).
- (vii) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).
- (viii) 52.222-37, Employment Reports on Veterans (Jul 2014) (38 U.S.C. 4212).
- (ix) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.
- (x) 52.222-41, Service Contract Labor Standards (May 2014), (41 U.S.C. chapter 67).
- (xi)
 - X (A) 52.222-50, Combating Trafficking in Persons (Mar 2015) (22 U.S.C. chapter 78 and E.O. 13627).
 - (B) Alternate I (Mar 2015) of 52.222-50 (22 U.S.C. chapter 78 E.O. 13627).
- (xii) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (May 2014) (41 U.S.C. chapter 67.)
- (xiii) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Requirements (May 2014) (41 U.S.C. chapter 67)
- (xiv) 52.222-54, Employment Eligibility Verification (Aug 2013).
- (xv) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2014) (E.O. 13658).
- (xvi) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).
- (xvii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations. (May 2014) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.
- (xviii) 52.247-64, Preference for Privately-Owned U.S. Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.
- (2) While not required, the contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of Clause)

52.216-18 ORDERING. (OCT 1995)

- (a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the Schedule. Such orders may be issued from 28 March 2016 through 27 March 2021.

(b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c) If mailed, a delivery order or task order is considered "issued" when the Government deposits the order in the mail. Orders may be issued orally, by facsimile, or by electronic commerce methods only if authorized in the Schedule.

(End of clause)

52.216-19 ORDER LIMITATIONS. (OCT 1995)

(a) Minimum order. When the Government requires supplies or services covered by this contract in an amount of less than \$3,500, the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.

(b) Maximum order. The Contractor is not obligated to honor:

(1) Any order for a single item in excess of \$5M;

(2) Any order for a combination of items in excess of \$43M; or

(3) A series of orders from the same ordering office within (1) day that together call for quantities exceeding the limitation in subparagraph (1) or (2) above.

(c) If this is a requirements contract (i.e., includes the Requirements clause at subsection 52.216-21 of the Federal Acquisition Regulation (FAR)), the Government is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) above.

(d) Notwithstanding paragraphs (b) and (c) above, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within five (5) days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

(End of clause)

52.216-22 INDEFINITE QUANTITY. (OCT 1995)

(a) This is an indefinite-quantity contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the "maximum". The Government shall order at least the quantity of supplies or services designated in the Schedule as the "minimum".

(c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after 27 March 2021.

(End of clause)

52.219-13 Notice of Set-Aside of Orders (Nov 2011)

The Contracting Officer will give notice of the order or orders, if any, to be set aside for small business concerns identified in 19.000(a)(3) and the applicable small business program. This notice, and its restrictions, will apply only to the specific orders that have been set aside for any of the small business concerns identified in 19.000(a)(3).

(End of clause)

52.219-17 SECTION 8(a) AWARD (DEC 1996)

(a) By execution of a contract, the Small Business Administration (SBA) agrees to the following:

(1) To furnish the supplies or services set forth in the contract according to the specifications and the terms and conditions by subcontracting with the Offeror who has been determined an eligible concern pursuant to the provisions of section 8(a) of the Small Business Act, as amended (15 U.S.C. 637(a)).

(2) Except for novation agreements and advance payments, delegates to the Marine Corps Systems Command PMM110, the responsibility for administering the contract with complete authority to take any action on behalf of the Government under the terms and conditions of the contract; provided, however that the contracting agency shall give advance notice to the SBA before it issues a final notice terminating the right of the subcontractor to proceed with further performance, either in whole or in part, under the contract.

(3) That payments to be made under the contract will be made directly to the subcontractor by the contracting activity.

(4) To notify the Marine Corps Systems Command PMM110, Contracting Officer immediately upon notification by the subcontractor that the owner or owners upon whom 8(a) eligibility was based plan to relinquish ownership or control of the concern.

(5) That the subcontractor awarded a subcontract hereunder shall have the right of appeal from decisions of the cognizant Contracting Officer under the "Disputes" clause of the subcontract.

The offeror/subcontractor agrees and acknowledges that it will, for and on behalf of the SBA, fulfill and perform all of the requirements of the contract.

(c) The offeror/subcontractor agrees that it will not subcontract the performance of any of the requirements of this subcontract to any lower tier subcontractor without the prior written approval of the SBA and the cognizant Contracting Officer of the Marine Corps Systems Command PMM110.

(a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb mil/> following the step-by-step procedures for self-registration available at this Web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at <https://wawf.eb mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

Combo

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

Not applicable

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	<u>M67443</u>
Issue By DoDAAC	<u>M67854</u>
Admin DoDAAC	<u>M67854</u>

Inspect By DoDAAC	<u>M67854</u>
Ship To Code	<u>N/A</u>
Ship From Code	<u>N/A</u>
Mark For Code	<u>N/A</u>
Service Approver (DoDAAC)	<u>M67854 PM10</u>
Service Acceptor (DoDAAC)	<u>M67854 PM10</u>
Accept at Other DoDAAC	<u>N/A</u>
LPO DoDAAC	<u>N/A</u>
DCAA Auditor DoDAAC	<u>N/A</u>
Other DoDAAC(s)	<u>N/A</u>

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the “Send Additional Email Notifications” field of WAWF once a document is submitted in the system.

Kylie Loomis via kylie.loomis@usmc mil

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

Kylie Loomis via kylie.loomis@usmc mil

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

ATTACHMENTS

Attachments:

- 1) Base ID/IQ – Attachment 1 Performance Work Statement (PWS) with Appendices A & B
- 2) Base ID/IQ – Attachment 2 Quality Assurance Surveillance Plan
- 3) Base ID/IQ – Attachment 3 Labor Categories Spreadsheet
- 4) Base ID/IQ – Attachment 4 DD254

SPECIAL CONTRACT REQUIREMENTS

- 1) **Contract** – The Government intends to issue one (1) Indefinite Delivery/Indefinite Quantity (ID/IQ) contract with an ordering period of 28 March 2016 through 27 March 2021 as a result of this solicitation
- 2) **Minimum Contract Order** - The Government’s “minimum quantity” liability for services, supplies and/or materials required under this contract (in its entirety, including the issuance of any or all Task Orders for the life of the contract), per FAR 52.216-22, is limited to \$3,500.

3) **Maximum Contract Value** - The total dollar value of all orders issued under this contract will not exceed \$43,000,000.00.

4) **Task Orders for Contract**

- a. **General-** Orders for services or work described herein may be issued by the Contracting Officer in accordance with requirements determined by the applicable Contracting Officer's Representative, at any time during the effective term of this contract. The Contracting Officer shall be responsible for assuring that the requirements of DFARS 215.804 are met. Except as otherwise provided in a specific Task Order, the Contractor shall furnish all materials and services necessary to accomplish the work specified within each Task Order hereunder. The provisions of this agreement apply to all Task Orders issued hereunder and to the extent that any inconsistency between Task Orders and this contract might take place, the contract shall take precedence. The Contractor agrees to accept and perform Task Orders negotiated with and issued by the Contracting Officer within the scope of this contract during its term.
- b. **Request for Proposals for Task Orders-** Within ten (10) calendar days of receipt of a Request for Proposal (RFP) from the Government for a Task Order, the Contractor shall submit to the Contracting Officer a proposal and a Firm Fixed Price (FFP) price proposal for accomplishing the work specified. Price proposals shall include the following: Labor categories, hourly rates and labor hours from Attachment 3. Hourly rates may not be higher than those contained in Attachment 3. Any ODCs shall be accompanied by a subcontractor quote or other acceptable proof of cost. If there are any Travel costs, then such costs shall be broken out into a spreadsheet containing: departure and arrival locations, number of travelers, duration of trip, itemized transportation cost (i.e. airfare, luggage, rental car, POV, gas), hotel expenses, and any other projected expense. The Government may deny requests for travel that the Government does not believe are required to perform the work. Each Task Order shall be reviewed for technical sufficiency and labor verified to be commensurate to the task.
- c. Profit shall not be included for Travel and ODCs.
- d. **Funding of Orders-** each order will be individually funded. The appropriation and accounting data required to obligate funds will be included in each order.

5) NMCARS 5237.102-90 Enterprise-wide Contractor Manpower Reporting Application (ECMRA)

The contractor shall report contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract via a secure data collection site. Contracted services excluded from reporting are based on Product Service Codes (PSCs). The excluded PSCs are:

- (1) W, Lease/Rental of Equipment;
- (2) X, Lease/Rental of Facilities;
- (3) Y, Construction of Structures and Facilities;
- (4) S, Utilities ONLY;
- (5) V, Freight and Shipping ONLY.

The contractor is required to completely fill in all required data fields using the following web address <https://doncmra nmci.navy.mil>.

Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at <https://doncmra nmci.navy.mil>.

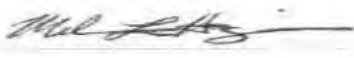
6) **Constructive Changes-**

No modification, statement, or conduct of Government personnel who might visit the Contractor's facility or in any other manner communicate with Contractor personnel during the performance of this contract shall constitute a change under the "Changes" clause of this contract.

No understanding or agreement, contract modification, change order, or other matter deviating from or constituting an alteration or change of the terms of the contract shall be effective or binding upon the Government unless formalized by contractual documents executed by the Contracting Officer.

The Contracting Officer is the only person authorized to approve changes in any of the requirements of this contract and, notwithstanding provisions contained elsewhere in the contract, the said authority remains solely with the Contracting Officer. In the event that the Contractor effects any change(s) at the direction of any person other than the Contracting Officer, these change(s) will be at the Contractor's expense. No adjustment shall be made in the contract price or other contract terms and conditions, as the Contracting Officer did not approve consideration for the aforementioned unauthorized change. Further, should the unauthorized change be to the Government's detriment, the Contractor may be held financially responsible for its correction.

Responsibility in Subcontracting- The Contractor shall provide the technology processes, test procedures, data, drawings, and/or other information required to facilitate competition to the fullest extent feasible, and ensure performance by selected subcontractors. The Contractor will be fully responsible for ensuring that all appropriate contractual provisions and clauses are passed down to its subcontractors, and that those provisions are enforced.

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER M9645016RCFRE34		PAGE 1 OF 4	
2. CONTRACT NO. M67854-16-D-4950		3. AWARD/EFFECTIVE DATE 28-Mar-2016		4. ORDER NUMBER 0001		5. SOLICITATION NUMBER	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME				b. TELEPHONE NUMBER (No Collect Calls)	
9. ISSUED BY COMMANDER, MARINE CORPS SYSTEMS COMMAND ATTN: MELANIE HAYNIE 2200 LESTER STREET QUANTICO VA 22143 TEL: 703-784-6554 FAX:		CODE M67854		10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED OR <input checked="" type="checkbox"/> SET ASIDE: 100 % FOR: <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB) <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input checked="" type="checkbox"/> 8(A) NAICS: 541519 SIZE STANDARD: 27.5M			
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS Net 30 Days		<input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		13b. RATING	
						14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP	
15. DELIVER TO COMMANDER, MARINE CORPS SYSTEMS COMMAND KYLE LOOMIS 2200 LESTER STREET QUANTICO VA 22134-6050		CODE M67854		16. ADMINISTERED BY <div style="text-align: center;">SEE ITEM 9</div> SCD: C			
17a. CONTRACTOR/OFFEROR PERIDOT SOLUTIONS, LLC RANAPRATAP CHEGU 7927 JONES BRANCH DR STE 2150 MC LEAN VA 22102-3356 TELEPHONE NO. 703-663-8330		CODE 4XGY2		FACILITY CODE		18a. PAYMENT WILL BE MADE BY DFAS COLUMBUS DEFENSE FINANCE & ACCOUNTING SERVICE COLUMBUS DFAS-JDCBB/CO PO BOX 182317 COLUMBUS OH 43218-2317	
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input checked="" type="checkbox"/> SEE ADDENDUM					
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
SEE SCHEDULE							
25. ACCOUNTING AND APPROPRIATION DATA See Schedule						26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$2,692,630.00	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3, 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED <input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED. REF: Contractor Proposal dtd 2/1/16				<input type="checkbox"/> 29. AWARD OF CONTRACT: REF. OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) 			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) MELANIE L. HAYNIE / CONTRACTING OFFICER TEL: 703-784-6580 EMAIL: melanie.haynie@usmc.mil		31c. DATE SIGNED 28-Mar-2016	

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS (CONTINUED)				PAGE 2 OF 4	
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	SEE SCHEDULE				
32a. QUANTITY IN COLUMN 21 HAS BEEN <input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____					
32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
			32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT		37. CHECK NUMBER
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL			<input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY			
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		41c. DATE	42a. RECEIVED BY <i>(Print)</i>		
			42b. RECEIVED AT <i>(Location)</i>		
			42c. DATE REC'D <i>(YY/MM/DD)</i>	42d. TOTAL CONTAINERS	

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001		1	Lot	\$2,692,630.00	\$2,692,630.00

TIER 0 SUPPORT
FFP

In accordance with the Attachment 1 PWS and in Contractor's Proposal dated 1 Feb 2016. To be invoiced with Attachment (2) - Milestone Billing Schedule.

FOB: Destination

MILSTRIP: M9545016RCFRE34

PURCHASE REQUEST NUMBER: M9545016RCFRE34

NET AMT

(b) (4)

ACRN AA

CIN: M9545016RCFRE340001

(b) (4)

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
0001	POP 28-MAR-2016 TO 27-MAR-2017	N/A	COMMANDER, MARINE CORPS SYSTEMS COMMAND KYLIE LOOMIS 2200 LESTER STREET QUANTICO VA 22134-6050 (703) 784-6648 FOB: Destination	M67854

ACCOUNTING AND APPROPRIATION DATA

AA: 1761106BSS1 251 67854 067443 2D M95450

COST CODE: 6RCFRE3410AN

AMOUNT: (b) (4)

CIN M9545016RCFRE340001 (b) (4)

LIST OF ATTACHMENTS**Attachments**

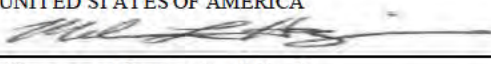
Attachment (1) – Performance Work Statement (PWS)

Attachment (2) – Milestone Billing Schedule (MBS)

ATTACHMENT (2)

Milestone Billiing Schedule

Month Invoiced	Amount
April 2016	(b) (4)
May 2016	
June 2016	
July2016	
August 2016	
September 2016	
October 2016	
November 2016	
December 2016	
January 2017	
February 2017	
March 2017	
TOTAL	

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1 CONTRACT ID CODE J		PAGE OF PAGES 1 4	
2 AMENDMENT/MODIFICATION NO 01		3 EFFECTIVE DATE 23-Jun-2016		4 REQUISITION/PURCHASE REQ NO SEE SCHEDULE		5 PROJECT NO (If applicable)	
6 ISSUED BY CODE M67854 COMMANDER, MARINE CORPS SYSTEMS COMMAND ATTN: MELANIE HAYNE 2200 LESTER STREET QUANTICO VA 22143		7 ADMINISTERED BY (If other than item 6) CODE See Item 6					
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) PER DOT SOLUTIONS, LLC RANAPRATAP CHEGU 7927 JONES BRANCH DR STE 2150 MC LEAN VA 22102-3356				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. M67854-16-D-4950-0001			
				X 10B. DATED (SEE ITEM 13) 28-Mar-2016			
CODE 4XGY2		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) See Schedule							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 52.212-4(c)							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: harris161258 The purpose of this modification is to add additional administrative support via CLIN 0004AA and providing a revised Performance Workstatement and Milestone Billing Schedule.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) MELANIE L HAYNE / CONTRACTING OFFICER TEL: 703-784-6580 EMAIL: melanie.hayne@usmc.mil			
15B. CONTRACTOR/OFFEROR <hr/> (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)		16C. DATE SIGNED 24-Jun-2016	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 1449 - CONTINUATION SHEET

SOLICITATION/CONTRACT FORM

The total cost of this contract was increased by (b) (4)

SUPPLIES OR SERVICES AND PRICES

CLIN 0004 is added as follows:

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004	TIER 1 SUPPORT FFP FOB: Destination			\$0.00	\$0.00
NET AMT					\$0.00

SUBCLIN 0004AA is added as follows:

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004AA	TIER 1 SUPPORT FFP FOB: Destination MILSTRIP: M9545016RCESL83 PURCHASE REQUEST NUMBER: M9545016RCESL83	1	Each	(b) (4)	(b) (4)
NET AMT					(b) (4)
ACRN AB					(b) (4)
CIN: M9545016RCESL830004AA					

ACCOUNTING AND APPROPRIATION

Summary for the Payment Office

As a result of this modification, the total funded amount for this document was increased by (b) (4) from (b) (4).

SUBCLIN 0004AA:

Funding on SUBCLIN 0004AA is initiated as follows:

ACRN: AB

CIN: M9545016RCESL830004AA

Acctng Data: 17611061A2A 251 67854 067443 2D 1A2A

Increase: (b) (4)

Total (b) (4)

Cost Code: 6RCESL8310LW

DELIVERIES AND PERFORMANCE

The following Delivery Schedule item has been added to SUBCLIN 0004AA:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
POP 23-JUN-2016 TO 27-MAR-2017	N/A	COMMANDER, MARINE CORPS SYSTEMS COMMAND KYLIE LOOMIS 2200 LESTER STREET QUANTICO VA 22134-6050 (703) 784-6648 FOB: Destination	M67854

INSPECTION AND ACCEPTANCE

The following Acceptance/Inspection Schedule was added for CLIN 0004:

INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
Destination	Government	Destination	Government

The following Acceptance/Inspection Schedule was added for SUBCLIN 0004AA:

INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
Destination	Government	Destination	Government

The following have been modified:

ATTACHMENT (2)

Milestone Billing Schedule (As of Mod 01)

Month Invoiced	Amount
April 2016	(b) (4)
May 2016	
June 2016	

July 2016	(b) (4)
August 2016	
September 2016	
October 2016	
November 2016	
December 2016	
January 2017	
February 2017	
March 2017	
TOTAL	

LIST OF ATTACHMENTSAttachments

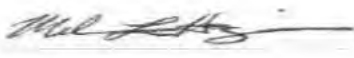
Attachment (1) – Performance Work Statement (PWS)

The attached Performance Work Statement (PWS), Attachment (1) hereto, hereby replaces the PWS provided with the initial Task Order

Attachment (2) – Milestone Billing Schedule (MBS)

The attached Milestone Billing Schedule (MBS), Attachment (2) hereto, hereby replaces the MBS provided with the initial Task Order.

(End of Summary of Changes)

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER M0008116RC00054		PAGE 1 OF 6	
2. CONTRACT NO. M67854-16-D-4950		3. AWARD/EFFECTIVE DATE 26-Aug-2016		4. ORDER NUMBER 0002		5. SOLICITATION NUMBER	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME				b. TELEPHONE NUMBER (No Collect Calls)	
9. ISSUED BY MARCORSYSCOM ATTN: RICHARD BOISSONNIERE 2200 LESTER STREET QUANTICO VA 22134-6050 TEL: 703-432-3614 FAX:		CODE M67854		10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED OR <input checked="" type="checkbox"/> SET ASIDE: <u>100 %</u> FOR: <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB) <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input checked="" type="checkbox"/> 8(A) NAICS: 541519 SIZE STANDARD: 27.5M			
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS Net 30 Days		13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) <input type="checkbox"/>		13b. RATING	
				14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP			
15. DELIVER TO COMMANDER MCSC DENNIS O'LEARY 2200 LESTER STREET QUANTICO VA 22134-5050		CODE M67854		16. ADMINISTERED BY SEE ITEM 9 SCD: C			
17a. CONTRACTOR/OFFEROR PERIDOT SOLUTIONS, LLC RANAPRATAP CHEGU 7927 JONES BRANCH DR STE 2150 MC LEAN VA 22102-3356 TELEPHONE NO. 703-663-8330		CODE 4XGY2 FACILITY CODE		18a. PAYMENT WILL BE MADE BY DFAS COLUMBUS DEFENSE FINANCE & ACCOUNTING SERVICE COLUMBUS DFAS-JDCBB/CO PO BOX 182317 COLUMBUS OH 43218-2317			
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input checked="" type="checkbox"/> SEE ADDENDUM					
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
SEE SCHEDULE							
25. ACCOUNTING AND APPROPRIATION DATA See Schedule						26. TOTAL AWARD AMOUNT (For Govt. Use Only) (b) (4)	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3, 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED <input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED. REF: Contractor prop.dtd 6/29/2016				<input type="checkbox"/> 29. AWARD OF CONTRACT: REF. OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) 			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) MELANIE L. HAYNIE / CONTRACTING OFFICER TEL: 703-784-6580 EMAIL: melanie.haynie@usmc.mil		31c. DATE SIGNED 26-Aug-2016	

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS (CONTINUED)				PAGE 2 OF 6	
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	SEE SCHEDULE				
32a. QUANTITY IN COLUMN 21 HAS BEEN <input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____					
32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
			32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
33. SHIP NUMBER		34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT	37. CHECK NUMBER
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL				<input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY			
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		41c. DATE	42a. RECEIVED BY <i>(Print)</i>		
			42b. RECEIVED AT <i>(Location)</i>		
			42c. DATE REC'D <i>(YY/MM/DD)</i>	42d. TOTAL CONTAINERS	

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	TIER 1 SUPPORT FFP In accordance with Attachment 1 PWS and the Contractor's proposal dated 29 Jun 2016. FOB: Destination MILSTRIP: M0008116RC00054 PURCHASE REQUEST NUMBER: M0008116RC00054	1	Lot	(b) (4)	
NET AMT					(b) (4)
ACRN AA CIN: M0008116RC000540001					(b) (4)

ATTACHEMENT

**Performance Work Statement
For
Program Manager (PM) Information Systems & Infrastructure (IS&I)
Program Management Office (PMO) Support**

1. **Scope:** The scope of this effort is to deliver an analysis of the program portfolio that supports the Marine Corps Enterprise Network (MCEN). The requirements identified in this PWS will provide support to the following tiers of the PM IS&I organization:
 - Tier 0: PM, Deputy Program Manager (DPM), and Assistant Program Managers (APMs). These are the leadership roles within PM IS&I.
 - Tier 1: There are five (5) PdM offices in PM IS&I: Emergency Response Systems (ERS), Marine Corps Network and Infrastructure Services (MCNIS), Total Force Information Technology Systems (TFITS), Information Technology Strategic Sourcing Initiatives (ITSS), and Marine Corps Enterprise Information Technology Services (MCEITS). Each Tier 1 consists of a Product Manager (PdM), Deputy Product Manager (DPdM), and functional area Competency Leads. These are the leadership roles within each of the five individual PdM offices, reporting to the higher PM-110 Tier 0 level.
 - Tier 2: Twenty-two (22) PdM office Portfolio Managers, overseeing PdM office Acquisition and Portfolio Management.
 - Tier 3: PdM office Project Officers, managing Project-level Applications/Systems within the overarching Tier 2 structure.
2. **Purpose:** This Task Order establishes the support required to conduct a thorough analysis of the entire portfolio of systems and applications that provide the combined capability of both the classified and unclassified MCEN domains.

3. Contract/Program Management

- 3.1. Contract and program management requirements are addressed and covered within the scope of Task Order 0001.

4. Types of Support

4.1. MCEN Strategy and Programmatic Analysis:

4.1.1. The contractor shall provide the technical subject matter expertise to develop a technical analysis of the existing PMM110 (and related external) programs that support the MCEN. This analysis shall also include the changes to the technical capabilities across the Future Year Defense Plan (FYDP) as projected out to Fiscal Year (FY22). The results of these analytic efforts shall then be used to identify the gaps both between the current programmed requirements and the HQMC C4 strategy and vision. Risks should be identified and recommendations to mitigate the risks.

Upon task order award, the contractor shall develop a detailed study approach with recommended source documents, interviews and other means required to complete the analysis. The Contractor shall provide the analysis in the form of a series of monthly work products and a formal deliverable report that provides recommendations and proposed courses of action for the Program Manager's dialog with HQMC C4 and other stakeholders that supports consideration of investment trade-off or potential programmatic realignment. The resulting analysis should provide sufficient detail to identify programmatic challenges.

- 5. Facilities, Other Direct Costs (ODCs), and Travel Requirements:** Work efforts in support of this task effort will be accomplished at the Contractor's facilities. This task will require the Contractor to provide a suitable infrastructure to manage program requirements (document library, databases, web site) throughout the course of performance to support the scope of activities. Such facilities are not reimbursed as ODCs. Laptops, cellular equipment/services, and other items of convenience are not reimbursable as ODCs. All Government printing requirements MUST be done by or through the local Document Automation and Production Service (DAPS, now called DLA Document Services) <http://www.daps.dla.mil/dapsonline.html>.
- 6. Security Requirements:** This contract will require the contractor to have a Secret Facility Clearance and will require certain contractors to obtain and maintain classified access eligibility. The contractor shall have a valid Secret Facility Clearance and a Secret Document Safeguarding Level prior to classified performance at the contractor's facility. The prime contractor and all sub-contractors (through the prime contractor) shall adhere to all aspects of DoD Directive 5220.22-M. All personnel identified to perform on this contract shall maintain compliance with Department of Defense, Department of the Navy, and Marine Corps Information and Personnel Security Policy to include completed background investigations (as required) prior to classified performance. This contract shall include a DoD Contract Security Classification Specification (DD Form 254) as an attachment. The contractor shall notify the Government (written notice) within twenty-four hours of any contractor personnel added or removed from the contract that have been granted classified access, issued a Common Access Card and/or MARCORSYSCOM Building access.
- 7. Common Access Card (CAC) Requirements:** The COR will identify and approve those contractor employees performing on this contract that require Common Access Cards (CACs) in order to

perform their job function. In accordance with Headquarters, United States Marine Corps issued guidance relative to Homeland Security Presidential Directive – 12 (HSPD-12), all personnel must meet eligibility criteria to be issued a CAC. In order to meet the eligibility criteria, contractor employees requiring a CAC, must obtain and maintain a favorably adjudicated Personnel Security Investigation (PSI.) Prior to authorizing a CAC, the employee's JPAS record must indicate a completed and favorably adjudicated PSI or (at a minimum) that a PSI has been submitted and accepted (opened.) The minimum acceptable investigation is a National Agency Check with Written Inquiries (NACI.) If a contractor employee's open investigation closes and is not favorably adjudicated, the CAC must be immediately retrieved and revoked.

Facility Security Officers (FSOs) are responsible for notifying the MCSC Security Director if any contractor performing on this contract receives an unfavorable adjudication after being issued a CAC. The FSO must also notify the MCSC Security Director of any adverse/derogatory information associated with the 13 Adjudicative Guidelines/Factors concerning any contractor issued a CAC, regardless of whether a JPAS Incident Report is submitted.

Each CAC is issued with a "ctr.usmc.mil" e-mail account that the individual contractor is responsible to keep active by logging in on a regular basis (at least twice a month), sending an e-mail and clearing any unneeded e-mails. Contractors are prohibited from "auto-forwarding" their .mil e-mail account to their .com e-mail account. If the ctr.usmc.mil e-mail account is not kept active, the G-6 will deactivate the account and CAC will lose its functionality.

Common Access Cards (CACs) will only be issued to those contractors supporting this contract that have been authorized by the COR. The COR will only authorize CACs for those contractors that meet current Homeland Security Presidential Directive – 12 (HSPD-12) criteria and have a definitive requirement.

If a contractor loses their eligibility for a CAC due to an adverse adjudicative decision, they have also lost their eligibility to perform on MCSC contracts. CACs are not issued for convenience.

8. Period of Performance: The period of performance for this Task Order is six (6) months.

9. Deliverable List:

Deliverable Table:
0001: Detailed study approach (30 days after award of Task Order).
0002: MCEN Strategic Planning/Technical Analysis (60 days after award and updated monthly)
0003: Final MCEN Strategic Planning/Technical Report (5 days before end of period of performance)

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN INSPECT AT
0002 Destination

INSPECT BY
Government

ACCEPT AT
Destination

ACCEPT BY
Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
0002	POP 29-AUG-2016 TO 28-FEB-2017	N/A	COMMANDER MCSC DENNIS OLEARY 2200 LESTER STREET QUANTICO VA 22134-5050 703-432-7959 FOB: Destination	M67854

ACCOUNTING AND APPROPRIATION DATA

AA: 1761106BSS1 251 00027 067443 2D BSS1

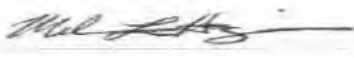
COST CODE: 6RC00054CPAN

AMOUNT (b) (4)

CIN M0008116RC000540001 (b) (4)

ATTACHMENT - BILLING SCHEDULE

Attachment - Monthly Billing Schedule				
Payment Number	Month/Year			Amount
1	September 2016			(b) (4)
2	October 2016			
3	November 2016			
4	December 2016			
5	January 2017			
6	February 2017			
	Total CLIN 0002			

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30				1. REQUISITION NUMBER SEE SCHEDULE		PAGE 1 OF 20	
2. CONTRACT NO. M67854-16-D-4950		3. AWARD/EFFECTIVE DATE 24-Jun-2016		4. ORDER NUMBER 0003		5. SOLICITATION NUMBER	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME				b. TELEPHONE NUMBER (No Collect Calls)	
8. OFFER DUE DATE/LOCAL TIME							
9. ISSUED BY COMMANDER, MARINE CORPS SYSTEMS COMMAND ATTN: MELANIE HAYNIE 2200 LESTER STREET QUANTICO VA 22134 TEL: 703-784-6554 FAX: (703) 784-6829		CODE M67854		10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED OR <input checked="" type="checkbox"/> SET ASIDE: 100 % FOR: <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB) <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM <input type="checkbox"/> SERVICE-DISABLED <input type="checkbox"/> EDWOSB <input type="checkbox"/> VETERAN-OWNED <input checked="" type="checkbox"/> 8(A) NAICS: 541519 SIZE STANDARD: 27.5M			
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS Net 30 Days		13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) <input type="checkbox"/>		13b. RATING	
				14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP			
15. DELIVER TO COMMANDER, MARINE CORPS SYSTEMS COMMAND KYLE LOOMIS 2200 LESTER STREET QUANTICO VA 22134-6050		CODE M67854		16. ADMINISTERED BY MARCORSYSCOM ATTN: LINDSEY HARRIS 2200 LESTER STREET QUANTICO VA 22134 SCD: C			
17a. CONTRACTOR/OFFEROR PERIDOT SOLUTIONS, LLC RANAPRATAP CHEGU 7927 JONES BRANCH DR STE 2150 MCLEAN VA 22102-3356 TELEPHONE NO. 703-663-8330		CODE 4XGY2		FACILITY CODE		18a. PAYMENT WILL BE MADE BY DFAS COLUMBUS DEFENSE FINANCE & ACCOUNTING SERVICE COLUMBUS DFAS-JDCBB/CO PO BOX 182317 COLUMBUS OH 43218-2317	
17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER <input type="checkbox"/>		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input checked="" type="checkbox"/> SEE ADDENDUM					
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
SEE SCHEDULE							
25. ACCOUNTING AND APPROPRIATION DATA See Schedule						26. TOTAL AWARD AMOUNT (For Govt. Use Only) (b) (4)	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3, 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED <input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED. REF: Contractor Proposal 6/22/16				<input type="checkbox"/> 29. AWARD OF CONTRACT: REF. OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) 			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) MELANIE L. HAYNIE / CONTRACTING OFFICER TEL: 703-784-6580 EMAIL: melanie.haynie@usmc.mil		31c. DATE SIGNED 24-Jun-2016	

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS (CONTINUED)				PAGE 2 OF 20	
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
SEE SCHEDULE					
32a. QUANTITY IN COLUMN 21 HAS BEEN <input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____					
32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
			32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
33. SHIP NUMBER		34. VOUCHER NUMBER		35. AMOUNT VERIFIED CORRECT FOR	
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL				36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	
37. CHECK NUMBER					
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY			
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		42a. RECEIVED BY <i>(Print)</i>			
		42b. RECEIVED AT <i>(Location)</i>			
		42c. DATE REC'D <i>(YY/MM/DD)</i>		42d. TOTAL CONTAINERS	
41c. DATE					

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	TIER 1 SUPPORT FFP In accordance with the Attachment 1 - PWS and Contractor's Proposal dated 22 JUN 2016. FOB: Destination MILSTRIP: M9545016RCGJM10 PURCHASE REQUEST NUMBER: M9545016RCGJM10				\$0.00

NET AMT

\$0.00

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002AA	TIER 1 SUPPORT FFP In accordance with the Attachment 1 - PWS and Contractor's Proposal dated 22 JUN 2016. To be invoiced in conjunction with CLIN 0002AB, in accordance with Attachment (2) - Milestone Billing Schedule. FOB: Destination MILSTRIP: M9545016RCGJM10 PURCHASE REQUEST NUMBER: M9545016RCGJM10	1	Lot	(b) (4)	

NET AMT

(b) (4)

ACRN AA

CIN: M9545016RCGJM100002AA

(b) (4)

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002AB		1	Lot	(b) (4)	

TIER 1 SUPPORT

FFP

In accordance with the Attachment 1 - PWS and Contractor's Proposal dated 22 JUN 2016. To be invoiced in conjunction with CLIN 0002AA, in accordance with Attachment (2) - Milestone Billing Schedule.

FOB: Destination

MILSTRIP: M9545016RCACM09

PURCHASE REQUEST NUMBER: M9545016RCACM09

NET AMT

(b) (4)

ACRN AB

CIN: M9545016RCACM090002AB

(b) (4)

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0002	Destination	Government	Destination	Government
0002AA	Destination	Government	Destination	Government
0002AB	Destination	Government	Destination	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
0002	N/A	N/A	N/A	N/A
0002AA	POP 24-JUN-2016 TO 27-MAR-2017	N/A	COMMANDER, MARINE CORPS SYSTEMS COMMAND KYLIE LOOMIS 2200 LESTER STREET QUANTICO VA 22134-6050 (703) 784-6648 FOB: Destination	M67854
0002AB	24-JUN-2016	1	(SAME AS PREVIOUS LOCATION) FOB: Destination	M67854

ACCOUNTING AND APPROPRIATION DATA

AA: 17611061A2A 257 67854 067443 2D M95450
COST CODE: 6RCGJM1010LW
AMOUNT: (b) (4)
CIN M9545016RCGJM100002AA (b) (4)

AB: 17611061A2A 257 67854 067443 2D M95450
COST CODE: 6RCACM0910LW
AMOUNT: (b) (4)
CIN M9545016RCACM090002AB (b) (4)

LIST OF ATTACHMENTS

LIST OF ATTACHMENTS

Attachment (1) – PdM ERS Performance Work Statement (PWS)

Attachment (2) – Milestone Billing Schedule

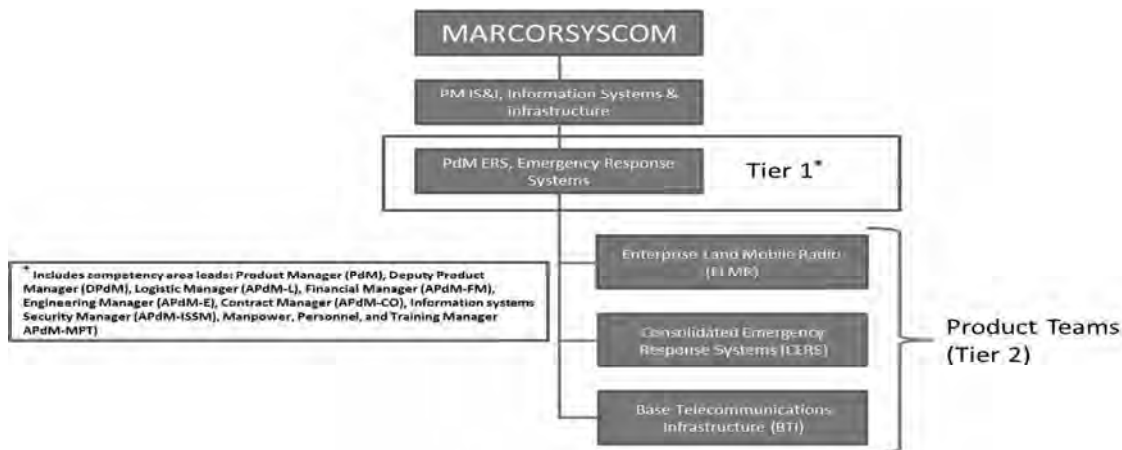
Attachment (1)

**Performance Work Statement
For
Product Manager Emergency Response Systems (PdM ERS)
Program Management Office (PMO) Support**

-
- 1. Scope:** The scope of this effort is to deliver portfolio management, analytic, administrative and operations, and core competency support within the areas of Program, Logistics, Configuration, Risk, and Schedule Management, within the Product Manager, Emergency Response System (PdM ERS) Program Management Office (PMO). The requirements identified in this PWS will provide support to the following tiers of the PdM ERS organization:
 - Tier 1: Emergency Response Systems (ERS). Tier 1 consists of a Product Manager (PdM), Deputy Product Manager (DPdM), and five functional area Competency Leads (Program Management, Engineering, Logistics, Finance and Contracts)
 - Tier 2 Team Leads: Three (3) Team Leads (Base Telecommunication Infrastructure (BTI), Consolidated Emergency Response Systems (CERS), Enterprise – Land Mobile Radio (E-LMR)
 - Tier 3 Integrated Product Teams (IPTs): Each Tier 2 Team Lead as one or more Integrated Product Teams made up of dedicated and shared cross-competency personnel (Program Management, Engineering, Logistics, Information Assurance, Configuration Management, Finance, Contracts, etc.).
 - 2. Purpose:** This Task Order establishes the support required for the PdM ERS Team. Additionally, this Task Order establishes the competency subject matter expertise necessary to support the Tier 1 technical staff, Tier 2 Leads and the IPTs in the execution of programmatic duties and analytic efforts as follows:
 - Tier 1 Product Management Office Level Support
 - Tier 1 Business Management & Analytic Support
 - Tier 1 Cost Analysis Support
 - Tier 2/Tier 3 Project Level Support

- Tier 2/Tier 3 Life Cycle Logistic Support
- Tier 2/Tier 3 Configuration Management Support

Performance of this task order will also require interfacing with Government personnel, Space and Naval Warfare Center Atlantic, (SPAWAR) Charleston SC; The Naval Surface Warfare Center, Corona, CA; The United States Army Information Systems Engineering Command (USAISEC); Marine Corps Combat Development Center (MCCDC); Headquarters Marine Corps, Marine Corps base, post, camp and stations (BPCS) and other contractors supporting PdM ERS.



- The PdM ERS programs provide telecommunications infrastructure, communications technology systems and integrated capabilities that support emergency response and Command and Coordination activities within Marine Corps' BPCS. These enterprise and regional capabilities support the BPCS, by enabling their ability to respond, collaborate and share information to support and equip Marine Corps Installations. Through these emerging requirements, the ERS Team is tasked to perform the analysis and deliver solutions for infrastructure and services that can quickly and easily adapt to the emerging technologies, telecommunications, Enhanced 911 (E911), emergency dispatch response systems, Radio and wireless communications, and Voice over Internet Protocol (VOIP) needs
- PM ERS is the acquisition manager for three separate, but interrelated programs (i.e. E-LMR, CERS and BTI)
- Enterprise Land Mobile Radio (E-LMR) System: This effort is post Milestone C (MS C) and resides in the Production and Development Phase of the Acquisition Life Cycle Framework. E-LMR is a digital trunked LMR system that is fielded throughout the Marine Corps' supporting establishment installations. It consists of terrestrial networked stations that support mobile, hand-held and fixed subscribers with secure voice and low rate data communications. This includes the Radio Frequency Sub-System (RFSS), Radio Frequency (RF) repeater sites (towers/ shelters outfitted with RF equipment), transmission lines, transmission systems, encryption key management systems, information/network management systems, physical security, information security (hardware and software), radio-telephone interconnect capability, and log recording equipment. E-LMR is commercial off the shelf (COTS) equipment integration without a hardware or software development stage. Throughout the First Responder community (i.e. Police, Fire/Emergency Medical Services (EMS)), it is recognized that effective emergency communications is a key element in reducing the loss of life or property in any crisis or incident. E-LMR (Slice) is an increment of the E-LMR system that supports the Installation Commander's emergency management mission, first response operations as well as mutual aid operations with the local community surrounding the supporting establishment. Specifically, E-LMR (Slice) is that portion of the E-LMR system that will support Marine Corps First Responder daily, emergency, and All-

- Hazards operations within the main population areas and the access roads to these populated areas of the supporting establishment. This system permits a coordinated response between Marine Corps emergency services and other public safety agencies
- Consolidated Emergency Response Systems (CERS): This effort is approaching Milestone C (MS C) and resides in the Engineering and Manufacturing and Developmental Phase of the Acquisition Life Cycle Framework. CERS provides rapid emergency response services comparable to a civilian (i.e. city, county, etc.) dispatch center/Public Safety Answering Point (PSAP). CERS is a secure (sensitive but unclassified) system composed of COTS hardware and software components that facilitate and expedient emergency response. The main elements of CERS include systems such as the Computer Aided Dispatch (CAD), Enhanced 911 (E911), fire station alerting, disparate alarm systems, and video surveillance systems. As an integrated system, CERS will be used to support command and coordination functions that dispatch First Responders to support an incident or crisis. CERS will provide dispatching of emergency public safety services in support of mutual aid operations associated with federal/national, state, and local governments/agencies (Continental United States (CONUS)) as well as territories and host nations. Specifically, it will coordinate the deployment of public safety and force protection personnel in saving lives and safeguarding property relative to Mission Assurance/All-Hazards scenarios, and homeland defense initiatives
 - Base Telecommunications Infrastructure (BTI): This effort is post Milestone C (MS C) and resides in the Production and Development Phase of the Acquisition Life Cycle Framework. BTI provides all Marine Corps installations with the base area network communications infrastructure that connects the end-user to the Defense Information Systems Agency (DISA) network. BTI sustains, upgrades, and enhances the telecommunications systems infrastructure for all Marine Corps Installations in order to meet the demands required to support the Supporting Establishments (5th Element) of the Marine Air Ground Task Force (MAGTF). BTI is designed to maintain current industry standards as they relate to technological capabilities for all voice, video and data services and are transported via each installation's infrastructure. These data services include, support for systems such as: Enhanced 911 (E911), Video-Teleconferencing, Integrated Services Digital Network, Marine Corps Enterprise Network, Energy Monitoring Control Systems, Intrusion Detection Systems, Access Control Systems, Fire Alarm Control Networks and Fleet Training Systems. Other supporting services and systems include the optical networks, telecommunications management systems, primary power, voice mail, and teleconferencing. The ongoing focus is technology refresh and standardization on DISA Unified Capabilities (UC) (voice, video, collaboration, and data) through modernization of installation infrastructure in order to maintain connection to the DISA network

3. Contract/Program Management

- 3.1. Contract and program management requirements are addressed and covered within the scope of Task Order 0001

4. Types of Support

The following are broken out for clarification of requirement. The Government intends to issue task statements based upon size and complexity that may include one or more of the following types of support.

- 4.1. Reserved

- 4.2. Tier 1 Support (Product Management Office Level Support)

4.2.1. Tier 1 Program Management & Acquisition Support: The Contractor shall provide program management and acquisition support to the Tier 1 staff within the PdM office. The Tier 1 staff consists of the PdM, DPdM, and Assistant Product Managers (APdMs) representing the following competencies: program management, logistics, engineering, contracting, and financial management. Support requires in depth knowledge of the DoD 5000 Defense Acquisition Management System, in addition to DoN and Marine Corps Systems Command (MCSC) supplemental policies and regulations, in addition to expertise in risk and schedule management. The Contractor shall support and participate in Integrated Product Groups (IPTs), industry, and government meetings as required. The Contractor shall support requirements such as the following, which include, but are not limited to:

4.2.1.1. PdM ERS Tier 1 Support: The Contractor shall provide program management and acquisition support to the PdM ERS Tier 1 staff. The Tier 1 staff consists of the PdM, DPdM, and five Assistant Product Managers (APdMs) representing the following competencies: program management, logistics, engineering, contracting, and financial management. The contracting support shall have in depth knowledge of the DoD 5000 Series Defense Acquisition Management System, in addition to DoN and Marine Corps Systems Command (MCSC) supplemental policies and regulations, including having the expertise in risk and schedule management. The Contractor shall support the Integrated Product Teams (IPTs), industry, and government at a minimum of forty-four (44) combined (Tiers 1, 2, and 3) monthly internal and cross-organizational high performance meeting sessions to include Configuration Control Board (CCB) and the Risk Management Board (RMB). Of the 44 minimum monthly meetings; ten (10) meetings shall support Tier 1; twelve (12) meetings shall support the Tier 2 Team Lead meetings; and twenty-four (24) meetings shall support the competency IPT (Tier 3). The contractor shall be responsible for organizing and participating in all 44 pre and post-meeting activities. All pre-meeting activities shall be performed five (5) days prior to the scheduled meetings, and shall include creating and distributing the associated meeting agendas, sending meeting invitations, and developing supporting brief documentation. In support of the post-meeting event activities, the contractor shall capture, track, and distribute meeting minutes and action items generated from any of these meeting events within two (2) working days after each meeting. Meeting minutes shall, at a minimum, include meeting summary of discussion, list of attendees, any action items, action item assignments, and action item expected due dates. In addition to aforementioned requirements, the Contractor shall also support the following:

- Attend, participate in, and organize Tier 1 staff meetings
- Capture and distribute of meeting minutes and action items
- Develop, track, and report against established funding execution metrics
- Develop and maintain PdM office briefs (to include Program Management Review (PMR) templates and quad charts)
- Maintenance and modification of project level financial artifacts such as Spruill, belt, and inflow/outflow charts on a weekly basis to support Tier 1 and Tier 0 briefings to provide the PM/PdM with decision making information necessary for overall management.
- Update and maintain Standard Operating Procedures as required
- Coordinate program reviews

- Develop and update acquisition documentation in preparation for key milestones (such as Acquisition Decision Memorandums and Acquisition Program Baselines)
- Maintain the PdM Risk Management Plan
- Organize and attend the PdM Tier 1 risk management board and update the PdM Risk Tracker
- Develop and submit meeting minutes for Monthly Risk management board Meetings.
- Assist Tier 1 configuration manager by preparing all PdM ERS program documentation for review as specified by the ERS document management process

Deliverable 0001: Tier 1 Meeting Minutes

Deliverable 0002: Tier 1 Action Items

Deliverable 0003: Tier 1 Financial Execution Reports

Deliverable 0004: Tier 1 Contract Status/Summary Reports

Deliverable 0005: Tier 1 Risk Management Artifacts

Deliverable 0006: Integrated Master Schedules

4.2.2. Tier 1 Business Management & Analytic Support: The Contractor shall provide business management and analytic support to include financial risk assessments for scheduled events, impact of changes, preventative and corrective actions, and analysis of phasing/obligation Rates. Examples of potential support requirements include, but are not limited to:

- Draft, consolidate and submit Risk Assessment data for inclusion in Program Management, Executive, and General Officer Reviews on a monthly basis.
- Consolidate and monitor all project inch stones at a portfolio level (Tier 1 and 2) for funding obligations and identify timelines are being met in accordance with the Office of the Secretary of Defense execution benchmarks
- Perform portfolio aggregate financial analysis and develop and submit the Portfolio Financial Analytical Reports
- Monitoring on the status of portfolio funds within the in accordance with established Government processes and tool sets, and consolidating and analyzing changes to financial artifacts
- Review Program Objective Memorandum submissions for consistency across the portfolio and ensure the funding requested is consistent with the Project Cost Estimates
- Administer and maintain the Microsoft SharePoint Site Collection
- Provide administrator and issue support for users of the SharePoint Portal
- Consolidate and submit the PdM Weekly Situation Report (SITREP) to PM IS&I
- Coordinate and track responses for Marine Corps Action Tracker System taskers

4.2.2.1. PdM ERS Tier 1 Support: The Contractor shall provide business management and analytic support. Examples of support requirements include, but are not limited to:

- Draft, consolidate and submit Tier 1 Risk Assessment data for inclusion in Program Management, Executive, and General Officer Reviews on a monthly basis
- Consolidate and monitor all project inch stones at a portfolio level (Tier 1 and 2) for funding obligations and identify timelines are being met in

accordance with (IAW) the Office of the Secretary of Defense execution benchmarks

- Review Program Objective Memorandum submissions for consistency across the portfolio to ensure the funding requested is consistent with the Project Cost Estimates
- Administer and maintain the Tier 1 Microsoft SharePoint Site Collection for Product artifacts to include submitting documents in TOPIC
- Coordinate and track responses for taskers in the DoN Tracker (replaced Marine Corps Action Tracker System (MCATS)).

Deliverable 0007: Tier 1 Analysis and Reports

Deliverable 0008: Tier 1 Briefings

4.2.3. Reserved.

4.3. Tier 2/Tier 3 Support (Project Level Support)

4.3.1. Program Management Support: The Contractor shall provide program management support at the project/program level. Specific examples of required support include:

- Review and provide comments on System Integrator Deliverables as defined in applicable contracts on a monthly basis
- Maintain PMRs and Quad Charts for PdM office projects/programs
- Draft, submit, and track documentation required to execute procurement of hardware and software
- Document, update, and track risks identified by the Tier 2 and Tier 3 Project Managers
- Develop and maintain project-level Integrated Master Schedules (IMSS)
- Provide the IMS derived schedule and supporting data to Project Officers
- Update and confirm The Online Project Information Center (TOPIC) pages remain current by posting approved documents
- Update all project artifacts that feed the Assistant Secretary of the Navy, Research, Development, and Acquisition dashboard
- Update and maintain Project Probability of Programmatic Success (PoPS) assessments and develop PoPS core briefing charts
- Maintain and deliver the Acquisition Strategy/Acquisition Plan (ASAP), to include updating existing and drafting new ASAP

4.3.1.1. PdM ERS Tier 2 Program Management Support: The Contractor shall provide program management and analytic support. The contractor, at minimum, shall support twelve (12) Tier 2 meetings. The contractor shall be responsible for organizing and participating in all 12 Tier 2 pre and post-meeting activities. All pre-meeting activities shall be performed five (5) days prior to the scheduled meetings, and shall include creating and distributing the associated meeting agendas, sending meeting invitations, and developing supporting brief documentation. In support of the post-meeting event activities, the contractor shall capture, track, and distribute meeting minutes and action items generated from any of these meeting events within two (2) working days after each meeting. Meeting minutes shall, at a minimum, include meeting summary of discussion, list of attendees, any action items, action item assignments, and action item expected due dates. In addition to the aforementioned requirements, the Contractor shall also support the following:

- Consolidate and monitor all project milestones and inch stones at the Tier 2 for funding obligations and identify the timelines are being met IAW the Office of the Secretary of Defense execution benchmarks and the Tier 1 guidelines
- Prepare, update, deliver, maintain, and track all programmatic documents to include the Acquisition Strategy/Acquisition Plan (AS/AP), acquisition Program Baseline (APB), the Cost Analysis Requirements Description (CARD), and the Life Cycle Cost Estimate (LCCE)
- Prepare Tier 2 briefings and materials for periodic systems acquisition and sustainment activities, including quarterly Program Management Reviews (PMRs), Program Objective Memorandum (POM), Budget Execution Leadership Team (BELT), and Probability of Program Success (PoPS) assessments
- Develop metrics and measures to monitor and support integration activities and milestone events; integrated with the PdM ERS Dashboard
- Conduct Risk Assessment by documenting, updating, and tracking risks and issues identified by the Tier 2 and Tier 3 Project Officers
- Consolidate and submit Risk Assessment data for inclusion at Tier 1 Level RMB
- Update and maintain a program level IMS, Integrated Master Plans (IMP), and high-level schedules that identifies all programmatic, development, testing, and support tasks, including System Engineering (SE) Technical reviews, Milestone Assessment Team (MAT) events, Independent Logistics Assessments (ILAs) events, Technical Readiness Assessments (TRA) events, and Operational Test Readiness Review (OTRR) events using the current MCSC approved-version of Microsoft Project. These items shall correspond with each Tier 3 IMS
- Administer and maintain the Tier 2 Microsoft SharePoint Site Collection for project artifacts to include submitting documents in TOPIC
- Draft, review, analyze, and update the acquisition documentation content during Tier 2 program lifecycles; and participate in drafting, reviewing and analyzing acquisition documents by using approved changes provided in a Comment Resolution Matrix (CRM)
- Maintain configuration of all Tier 2 documents and deliverables
- Provide, maintain and make approved updates to the Integrated Master Schedules (IMS) and Integrated Master Plans lead for Tier 2 portfolios using the current MCSC approved-version of Microsoft Project
- Coordinate and track responses for taskers in the DoN Tracker (replaced Marine Corps Action Tracker System (MCATS)).

Deliverable 0009: Tier 2 Program Documents (ASAP/APB/CARD/LCCE)

Deliverable 0010: Tier 2 PoPS/PMR/POM/BELT Briefs

Deliverable 0011: Tier 2 IMS/IMP and High-Level Program Schedule

Deliverable 0012: Risk Assessment (RA)

- 4.3.1.2 PdM ERS Tier 3 Program Management Support: The contractor shall support, at a minimum, twenty-four (24) Tier 3 IPT meetings. The contractor shall be responsible for organizing and participating in all 24 pre and post-meeting activities. All pre-meeting activities shall be performed five (5) days prior to the scheduled meetings, and shall include creating and distributing the associated meeting agendas, sending meeting invitations, and developing supporting brief documentation. In support of the post-meeting event activities, the contractor

shall capture, track, and distribute meeting minutes and action items generated from any of these meeting events within two (2) working days after each meeting. Meeting minutes shall, at a minimum, include meeting summary of discussion, list of attendees, any action items, action item assignments, and action item expected due dates. In addition to aforementioned requirements, the Contractor shall also support the following:

- Prepare briefings and materials for periodic systems acquisition and sustainment in support of Tier 3 competency level efforts, including Preliminary Design Review events, Critical Design Review (CDR) events, Test Readiness Reviews, Independent Verification & Validation (IV&V) events, Course of Action (COA), and Production Readiness Reviews (PRR),
- Develop metrics and measures to monitor and support integration activities and milestone events; integrated with the Tier 2 Share Point Dashboard
- Collect Risk Assessment data by documenting, updating, and tracking risks and issues identified by the Project Officers and elevating them to Tier 2 for action
- Update and maintain an IMS, notional timelines, and high-level schedule diagrams that identifies all project level programmatic activities and tasks, including System Engineering (SE) Technical reviews, Independent Logistics Assessments (ILAs) events, Manpower Personnel & Training events, Information Assurance events, Plan of Actions and Milestones (POA&M) activities, Technical Readiness Assessments (TRA) events, and Operational Test Readiness Review (OTRR) events.

Deliverable 0013: Tier 3 Integrated Master Schedule

Deliverable 0014: Tier 3 Notional Timeline/High-Level Schedules

Deliverable: 0015: Tier 3 CDR/TRR/PRR/COA

Deliverable 0016: Risk Assessment (RA)

4.3.2 Life Cycle Logistics Support: The Contractor shall provide life cycle logistics support at the project/program level. Specific examples of required support include: Maintain PdM office Item Unique Identification (IUID) compliance, plans in accordance with MARCORSYSCOM policy

- Develop and maintain Fielding, Deployment, Disposal, and Transition Plans
- Develop and maintain complete LCSPs for programs that qualify as an Acquisition Category (ACAT) or Abbreviated Acquisition Program (AAP)
- Review and maintain Table of Authorized Material Control Number (TAMCN) and TAMCN data elements within the TFSMS
- Review and track System Integrator logistics deliverables such as User and Training Manuals
- Monitor and record within the Configuration Item Technical Database (CITDB) all hardware warranty and software assurance statuses for each HW and SW item under this contract
- Forecast the requirement to replace or upgrade hardware or software items
- Continually support the ILA process for those programs that are required to complete the ILA process
- Conduct Manpower, Personnel and Training (MPT) analysis and/or draft and deliver Manpower Personnel and Training Plans

- Review and analyze training materials, updates to training, and tools used in support of training, as required, in support of system sustainment and upgrades
- Support the PdM office logistics personnel with Program and IPT support

4.3.2.1 PdM ERS Life Cycle Logistics Support: The Contractor shall provide life cycle logistics support at the Tier 3 level. Specific examples of required support include:

- Analyze and report on support equipment requirements IAW the LCSPs
- Develop / update Facilities Impact Reports / Checklists
- Conduct, analyze, and provide business case analyses
- Craft the Intent to Field and Fielding Announcements via Naval Messages IAW the IMS, Fielding Plan, Disposal, Transition Plans, and AS/AP.
- Conduct spares analysis on prime mission products that span all three ERS product teams
- Update the technical data and authorized acquisition objectives for each ERS product team as managed within the Total Force Structure Management System (TFSMS). The contractor shall update and perform corrective action on the Cataloging Action Requests, Table of Organization, and Equipment Change Request
- Review Technical Manuals (TMs) IAW the Technical Manual Contractor Requirement (TMCR) and provide comments in a comment resolution matrix. Once all changes have been reviewed, the contractor shall update the TMs with the approved changes
- Establish and maintain a web-based Failure Reporting, Analysis, and Corrective Action System (FRACAS) that provides for systematic failure data collection, management, analysis, and corrective action implementation (including time to repair). The FRACAS shall be used to record all failures and problems related to ERS and the associated root causes and failure analyses. The contractor shall assist in identifying and documenting corrective actions to improve system reliability. When actions are approved, the contractor shall assist in implementing the corrective actions. The FRACAS system shall manage multiple failure reports and produce a history of failure and corrective actions. All FRACAS data will belong to the Government. The contractor shall provide a FRACAS Operational Guide NLT fifteen (15) working days prior to SETR reviews. The contractor shall generate FRACAS Reports for Government tracking and continuous process improvement
- Track total asset visibility and accountability on all Tier 3 GFE/GFP and provide monthly reports
- Provide Inventory Management Support Services by monitoring and reporting discrepancies found in Original Equipment Manufacturer (OEM) inventories, Government Furnished Equipment (GFE) inventories, and Government Furnished Property (GFP) inventories for each ERS product team
- Update Logistics Requirements and Funding Summary (LRFS) quarterly
- Operate and maintain a warranty record system with the ERS Share Point environment that identifies and documents all items warranted under the ERS contracts. Each item warranted shall be identified by model or part number and date of acceptance by the Government. All warranty claims and transactions shall be documented and made available for Government review during scheduled meetings and/or reviews. It is expected that this information will be valid during the warranty and for lifecycle support after the warranty has expired. If the information should change after the warranty expires, the contractor shall provide updates for continued lifecycle support

- Verify and validate all Product Quality Deficiency Reports (PQDRs), and provide recommendations for technical guidance regarding issues and trends discovered from the PQDRs
- Maintain PdM office Item Unique Identification (IUID) compliance, plans IAW with MARCORSYSCOM policy
- Review and track System Integrator logistics deliverables such as User and Training Manuals
- Forecast the requirement to replace or upgrade hardware or software items
- Support the ILA process for those programs that are required to complete the ILA process
- Provide MPT document development support. This includes, but is not limited to Document Development Management, Planning, and Reporting
- Coordinate activities and conduct Job Task Analysis (JTA) and Learning Needs Analysis (LNA) and interviews with field end users thirty (30) days prior to activities taking place

Deliverable 0017: IUID Plan Review

Deliverable 0018: Fielding Plan

Deliverable 0019: Deployment Plan

Deliverable 0020: Disposal Plan

Deliverable 0021: LCSP

Deliverable 0023: Manpower Personnel and Training Plan

Deliverable 0024: Training Strategy

Deliverable 0025: Manpower Analysis Reports (JTA/LNA)

Deliverable 0026: Failure Reporting, Analysis, and Corrective Action System (FRACAS)

4.3.3 Systems Engineering Support: The Contractor shall provide systems engineering support at the project/program level. Specific examples of required support include:

- Document, consolidate, and manage all requirements baseline capabilities for projects and programs on a monthly basis
- Coordinate, develop agendas, capture meeting minutes, submit recommendations to System Engineering issues and update resolutions for all Systems Engineering Technical Reviews (SETR)
- Review, and update Engineering Management plans (Systems Engineering Plan (SEP), Configuration Management Plan (CMP), (Systems Test & Evaluation Strategy (ST&ES), Performance Measurement Plan (PMP), and Requirements Management Plan (RMP)
- Attend, provide input and recommendations on technical matters, develop agendas, and briefing information in all Engineering IPTs and Engineering Review Boards (ERB)
- Review and comment on the list of Engineering Change Proposals in support of ERBs
- Develop and maintain the Program Protection Plan (PPP), as applicable
- Develop and/or maintain the Programmatic Environment, Safety & Occupational Health Evaluation, as applicable
- review and update Memorandums of Understanding (MOU), Memorandums of Agreement (MOA) and Service Level Agreements (SLA)

- Review and analyze data provided by the SI, and provide recommended engineering process improvements for action at the project level

4.3.3.1 Reserved.

4.3.3.2 Reserved.

4.3.3.3 Reserved.

4.3.3.4 Configuration Management: The Contractor shall support configuration management requirements at the project/program level. Specific examples of required support include:

- Maintain and control COR approved SI Deliverables, Configuration Item Technical Database (CITDB) and Configuration Management System for each project on a quarterly basis
- Manage, track, and coordinate with the SIs on project baselines and conduct Physical Configuration Audits for Configuration Status Accounting for each project on a quarterly basis
- Manage, track, and coordinate with the SIs to conduct Functional Configuration Audits for each Managed Project on a quarterly basis
- Update and maintain the CITDB for each project via the Government provided tool on a monthly basis
- Participate in the ERB for each project on a quarterly basis by generating a list of ECPs to be considered for Engineering assessment
- Track and review configuration items in support of the Configuration Management process

4.3.3.4.1 PdM ERS Configuration Management: The Contractor shall support configuration management requirements at the Tier 3 levels. Specific examples of required support include:

- Maintain and control COR approved SI Deliverables, Configuration Item Technical Database (CITDB) and Configuration Management System for each project on a quarterly basis
- Manage, track, and coordinate with the SIs on project baselines and conduct Physical Configuration Audits for Configuration Status Accounting for each project on a quarterly basis
- Manage, track, and coordinate with the SIs to conduct Functional Configuration Audits for each Managed Project on a quarterly basis
- Update and maintain the CITDB for each project via the Government provided tool on a monthly basis
- Participate in the Engineering Review Board (ERB) for each project on a quarterly basis by generating a list of ECPs to be considered for Engineering assessment
- Track and review configuration items in support of the Configuration Management process
- Draft, review, analyze, and update the acquisition documentation content during Tier 3 program lifecycles; and participate in IPTs drafting, reviewing and analyzing acquisition documents by using approved changes provided in a Comment Resolution Matrix (CRM)
- Maintain configuration of all Tier 3 documents and deliverables in the Tier 3 Share Point Site Collection

- The contractor shall provide maintain and make approved updates to the Integrated Master Schedules (IMS) and Integrated Master Plans for Tier 3 projects using the current MCSC approved-version of Microsoft Project

- 4.3.3.5 Reserved.
- 4.3.3.6 Reserved.
- 4.3.3.7 Reserved.
- 4.3.3.8 Reserved.
- 4.3.3.9 Reserved.
- 4.3.3.10 Reserved.

4.4 Reserved.

- 5 **Facilities, Other Direct Costs (ODCs), and Travel Requirements:** Work efforts in support of this task effort will be accomplished at the Contractor's facilities. This task will require the Contractor to provide a suitable infrastructure to manage program requirements (document library, databases, web site) throughout the course of performance to support the scope of activities. Such facilities are not reimbursed as ODCs. Laptops, cellular equipment/services, and other items of convenience are not reimbursable as ODCs. All Government printing requirements MUST be done by or through the local Document Automation and Production Service (DAPS, now called DLA Document Services) <http://www.daps.dla.mil/dapsonline.html>. Specific travel guidance will be provided per Task Order.

The contractor shall write and submit trip reports summarizing activities pertinent to PdM ERS within 7 days upon return. Trip reports at a minimum will include date, location, attendees, purpose, actions item, summary and conclusions.

Table 6-1 ERS Travel Information

Location	Number of Trips (Base)	Number of Trips (Option 1)	Number of Trips (Option 2)	Duration	Number of Travelers
Schaumburg, IL	1	1	0	4 (includes 2 travel days)	1
Lynchburg, VA	0	0	0	4 (includes 2 travel days)	1
Huntsville, AL	1	1	0	4 (includes 2 travel days)	1
MCB Camp Lejeune, NC	2	0	1	4 (includes 2 travel days)	1
MCAS Cherry Point, NC	2	1	0	4 (includes 2 travel days)	1
MCAS Beaufort, SC	2	1	0	4 (includes 2 travel days)	1
MCRD Parris Island, SC	2	1	0	4 (includes 2 travel days)	1
MCLB Albany, GA	3	1	1	4 (includes 2 travel days)	1
MCSF Blount Island Command, FL	0	1	1	4 (includes 2 travel days)0	1
MCB Camp Pendleton, CA	1	1	1	4 (includes 2 travel days)	1
MCAS Yuma, AZ	1	1	0	4 (includes 2 travel days)	1

MCAS Miramar, CA	1	1	0	4 (includes 2 travel days)	1
MCRD San Diego, CA	0	0	0	0	0
MCLB Barstow, CA	1	0	1	4 (includes 2 travel days)	1
MCAGCC 29 Palms, CA	1	0	0	4 (includes 2 travel days)	1
MWTC Bridgeport, CA	0	0	0	0	0
MCB Hawaii	1	0	0	4 (includes 2 travel days)0	1
Okinawa, Japan	2	1	0	4 (includes 2 travel days)	1
MCAS Iwakuni, Japan	3	0	0	4 (includes 2 travel days)	1
Camp Fuji, Japan	0	0	0	0	0
Guam	0	0	0	0	0

- 6 **Security Requirements:** This contract will require the contractor to have a Secret Facility Clearance and will require certain contractors to obtain and maintain classified access eligibility. The prime contractor and all sub-contractors (through the prime contractor) shall adhere to all aspects of DoD Directive 5220.22-M. All personnel identified to perform on this contract shall maintain compliance with Department of Defense, Department of the Navy, and Marine Corps Information and Personnel Security Policy to include completed background investigations (as required) prior to classified performance. This contract shall include a DoD Contract Security Classification Specification (DD Form 254) as an attachment. The contractor shall notify the Government (written notice) within twenty-four hours of any contractor personnel added or removed from the contract that have been granted classified access, issued a Common Access Card and/or MARCORSYSCOM Building access.
- 7 **Common Access Card (CAC) Requirements:** The COR will identify and approve those contractor employees performing on this contract that require Common Access Cards (CACs) in order to perform their job function. In accordance with Headquarters, United States Marine Corps issued guidance relative to Homeland Security Presidential Directive – 12 (HSPD-12), all personnel must meet eligibility criteria to be issued a CAC. In order to meet the eligibility criteria, contractor employees requiring a CAC, must obtain and maintain a favorably adjudicated Personnel Security Investigation (PSI.) Prior to authorizing a CAC, the employee's JPAS record must indicate a completed and favorably adjudicated PSI or (at a minimum) that a PSI has been submitted and accepted (opened.) The minimum acceptable investigation is a National Agency Check with Written Inquiries (NACI.) If a contractor employee's open investigation closes and is not favorably adjudicated, the CAC must be immediately retrieved and revoked.

Facility Security Officers (FSOs) are responsible for notifying the MCSC Security Director if any contractor performing on this contract receives an unfavorable adjudication after being issued a CAC. The FSO must also notify the MCSC Security Director of any adverse/derogatory information associated with the 13 Adjudicative Guidelines/Factors concerning any contractor issued a CAC, regardless of whether a JPAS Incident Report is submitted.

Each CAC is issued with a "ctr.usmc.mil" e-mail account that the individual contractor is responsible to keep active by logging in on a regular basis (at least twice a month), sending an e-mail and clearing any unneeded e-mails. Contractors are prohibited from "auto-forwarding" their .mil e-mail account to

their .com e-mail account. If the ctr.usmc.mil e-mail account is not kept active, the G-6 will deactivate the account and CAC will lose its functionality.

Common Access Cards (CACs) will only be issued to those contractors supporting this contract that have been authorized by the COR. The COR will only authorize CACs for those contractors that meet current Homeland Security Presidential Directive – 12 (HSPD-12) criteria and have a definitive requirement.

If a contractor loses their eligibility for a CAC due to an adverse adjudicative decision, they have also lost their eligibility to perform on MCSC contracts. CACs are not issued for convenience.

8 **Period of Performance:** The period of performance for this task order is twelve (12) months.

9 **Deliverables:**

10 Deliverable Table:	
0001:	Tier 1 Meeting Minutes
0002:	Tier 1 Action Items
0003:	Tier 1 Financial Execution Reports
0004:	Tier 1 Contract Status/Summary Reports
0005:	Tier 1 Risk Management Artifacts
0006:	Tier 1 Integrated Master Schedules
0007:	Tier 1 Analysis and Reports
0008:	Tier 1 Briefings
0009:	Tier 2 Program Documents (ASAP/APB/CARD/LCCE)
0010:	Tier 2 PoPS/PMR/POM/BELT Briefs
0011:	Tier 2 IMS/IMP and High-Level Program Schedule
0012:	Tier 2 Risk Assessment (RA)
0013:	Tier 3 Integrated Master Schedule
0014:	Tier 3 Notional Timeline/High-Level Schedules
0015:	Tier 3 CDR/TRR/PRR/COA
0016:	Tier 3 Risk Assessment (RA)
0017:	Tier 3 IUID Plan Review
0018:	Tier 3 Fielding Plan
0019:	Tier 3 Deployment Plan
0025:	Tier 3 Disposal Plan
0021:	Tier 3 LCSP
0022:	Tier 3 Manpower Personnel and Training Plan
0023:	Tier 3 Training Strategy
0024:	Tier 3 Manpower Analysis Reports (JTA/LNA)
0025:	Tier 3 Failure Reporting, Analysis, and Corrective Action System (FRACAS)

Marine Corps Systems Command – M67854
2200 Lester Street
Quantico, VA 22134
Attn: Lindsey Harris, PMM-110, Code 2.4
(703) 784-6575
Date: 06/22/2016

Subject: Proposal for Program Manager (PM) Information Systems & Infrastructure (IS&I) Program Management Office (PMO) Support for Product Manager Emergency Response Systems (PdM ERS) – Task 0003

Dear Ms. Finch,

Peridot Solutions is pleased to submit our response to your Request for a quote for the Task Order 0003 Program Management Office (PMO) Support for Product Manager Emergency Response Systems (PdM ERS). Team Peridot consists of three firms, Peridot Solutions, LLC (Peridot), a SBA 8(a) certified Small Disadvantaged Business (SDB), Flatter & Associates, Inc. (Flatter) and Patricio Enterprises, Inc. (PE), both are Service-Disabled Veteran-Owned Small Businesses (SDVOSB) and with exceptional MCSC specific past performance. The following is our price proposal for the Task Order 0003:

Our estimate for travel for base period is not to exceed (b) (4) the base period. We estimated (b) (4) trip * 20 trips.

We look forward to supporting this critical requirement. Please contact me at (703) 786-7262 or rchegu@peridotsolutions.com with any questions regarding this response.

2

I will be the person authorized to negotiate with the Government in regards to this opportunity.

Respectfully,

Ranapratap Chegu

Chief Executive Officer

Attachments:

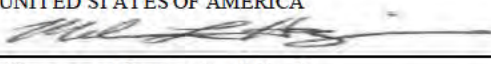
Peridot's labor estimate by task worksheet.

Assumptions and expectations:

1. The period of performance is 9 months.
2. Government does not need support for financial analysis (PWS task # 4.2.2) and systems engineering (PWS task # 4.3.3)
3. We proposed a Firm-Fixed price using the approved labor rates from the Program Manager (PM) Information Systems & Infrastructure (IS&I) Program Management Office (PMO) Support IDIQ # M67854-16-D-4950.
4. Government will designate a project manager to act as the primary point of contact to Peridot for this project. The Government project manager will be expected to work closely with the Team Peridot employees as needed and will:
(a) approve project priorities, detailed task plans and schedules; (b) assist in resolving project issues that may arise.
5. All travel and expenses are billed in accordance with General Services Administration (GSA)'s travel policies and per-diem rates.
6. Any requests for additional support beyond the details described in the Task 0003 Performance Work Statement (PWS) that are made by Government will be considered a change in scope for this engagement and will be handled accordingly.
7. Government will review and approve documents within 5 business days. If no formal approval or rejection is received within that time, the deliverable is considered to be accepted by Government.
8. The work will be performed at the USMC PM ISI locations or Peridot's locations both are at Stafford, VA.
9. All deliverables will be developed using Microsoft Office products such as Project, PowerPoint, and Word.

ATTACHMENT (2)**Milestone Billing Schedule**

Month Invoiced	Amount
July 2016	(b) (4)
August 2016	
September 2016	
October 2016	
November 2016	
December 2016	
January 2017	
February 2017	
March 2017	
Total	

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1 CONTRACT ID CODE J		PAGE OF PAGES 1 19	
2 AMENDMENT/MODIFICATION NO 01		3 EFFECTIVE DATE 16-Sep-2016		4 REQUISITION/PURCHASE REQ NO SEE SCHEDULE		5 PROJECT NO (If applicable)	
6 ISSUED BY MARCORSYSCOM ATTN: RICHARD BOISSONNIERE 2200 LESTER STREET QUANTICO VA 22134-6050		CODE M67854		7 ADMINISTERED BY (If other than item 6) See Item 6			
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) PER DOT SOLUTIONS, LLC RANAPRATAP CHEGU 7927 JONES BRANCH DR STE 2150 MC LEAN VA 22102-3356				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. M67854-16-D-4950-0003			
				X 10B. DATED (SEE ITEM 13) 24-Jun-2016			
CODE 4XGY2		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) See Schedule							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 52.212-4(c) Changes							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: boisson161844 The purpose of this modification to TO 0003 is to 1) increase CLINs 0002AA and 0002AB for additional support for Emergency Response Systems (ERS) 2) incorporate an updated Performance Work Statement and 3) update the Milestone Billing schedule.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) MELANIE L HAYN E/CONTRACTING OFFICER TEL: 703-784-6580 EMAIL: melanie.haynie@usmc.mil			
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)		16C. DATE SIGNED 16-Sep-2016	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 1449 - CONTINUATION SHEET

SOLICITATION/CONTRACT FORM

The total cost of this contract was increased by

(b) (4)

SUPPLIES OR SERVICES AND PRICES

SUBCLIN 0002AA

The unit price amount has increased by

(b) (4)

The total cost of this line item has increased by

(b) (4)

SUBCLIN 0002AB

The unit price amount has increased by

(b) (4)

The total cost of this line item has increased by

(b) (4)

ACCOUNTING AND APPROPRIATION

Summary for the Payment Office

As a result of this modification, the total funded amount for this document was increased by

(b) (4)

(b) (4)

SUBCLIN 0002AA:

AA: 17611061A2A 257 67854 067443 2D M95450 6RCGJM1010LW (CIN M9545016RCGJM100002AA)
was increased by

(b) (4)

SUBCLIN 0002AB:

AB: 17611061A2A 257 67854 067443 2D M95450 6RCACM0910LW (CIN M9545016RCACM090002AB)
was increased by

(b) (4)

The following have been added by full text:

ATTACHMENT 2**CLIN 0002 Milestone Billing Schedule**

Month Invoiced	Amount
July 2016	(b) (4)
August 2016	
September 2016	

October 2016	(b) (4)
November 2016	
December 2016	
January 2017	
February 2017	
March 2017	
Total	

The following have been modified:

LIST OF ATTACHMENTS

LIST OF ATTACHMENTS

Attachment (1) – PdM ERS Performance Work Statement (PWS) (Updated Mod 01)

Attachment (2) – Milestone Billing Schedule (Updated Mod 01)

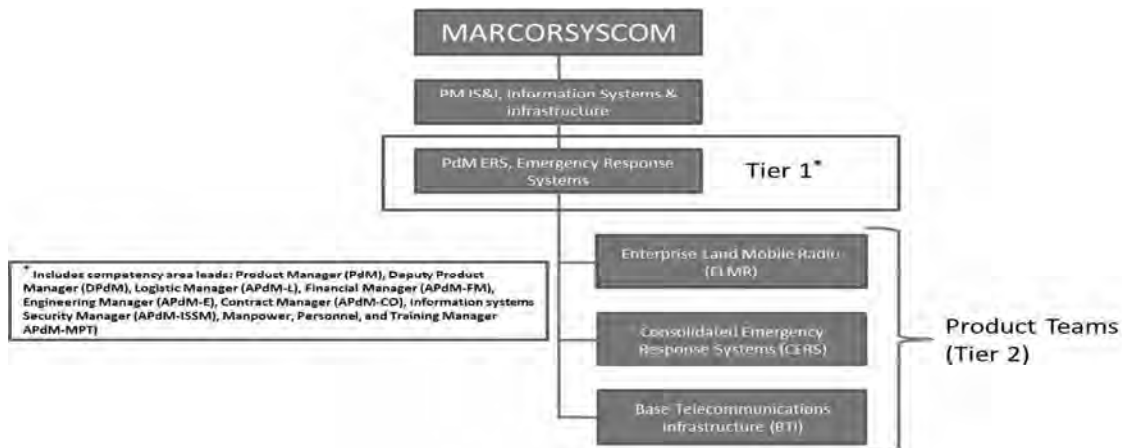
Attachment (1)

**Performance Work Statement
For
Product Manager Emergency Response Systems (PdM ERS)
Program Management Office (PMO) Support**

-
- 1. Scope:** The scope of this effort is to deliver portfolio management, analytic, administrative and operations, and core competency support within the areas of Program, Logistics, Configuration, Risk, and Schedule Management, within the Product Manager, Emergency Response System (PdM ERS) Program Management Office (PMO). The requirements identified in this PWS will provide support to the following tiers of the PdM ERS organization:
 - Tier 1: Emergency Response Systems (ERS). Tier 1 consists of a Product Manager (PdM), Deputy Product Manager (DPdM), and five functional area Competency Leads (Program Management, Engineering, Logistics, Finance and Contracts)
 - Tier 2 Team Leads: Three (3) Team Leads (Base Telecommunication Infrastructure (BTI), Consolidated Emergency Response Systems (CERS), Enterprise – Land Mobile Radio (E-LMR)
 - Tier 3 Integrated Product Teams (IPTs): Each Tier 2 Team Lead as one or more Integrated Product Teams made up of dedicated and shared cross-competency personnel (Program Management, Engineering, Logistics, Information Assurance, Configuration Management, Finance, Contracts, etc.).
 - 2. Purpose:** This Task Order establishes the support required for the PdM ERS Team. Additionally, this Task Order establishes the competency subject matter expertise necessary to support the Tier 1 technical staff, Tier 2 Leads and the IPTs in the execution of programmatic duties and analytic efforts as follows:
 - Tier 1 Product Management Office Level Support

- Tier 1 Business Management & Analytic Support
- Tier 1 Cost Analysis Support
- Tier 2/Tier 3 Project Level Support
- Tier 2/Tier 3 Life Cycle Logistic Support
- Tier 2/Tier 3 Configuration Management Support

Performance of this task order will also require interfacing with Government personnel, Space and Naval Warfare Center Atlantic, (SPAWAR) Charleston SC; The Naval Surface Warfare Center, Corona, CA; The United States Army Information Systems Engineering Command (USAISEC); Marine Corps Combat Development Center (MCCDC); Headquarters Marine Corps, Marine Corps base, post, camp and stations (BPCS) and other contractors supporting PdM ERS.



- The PdM ERS programs provide telecommunications infrastructure, communications technology systems and integrated capabilities that support emergency response and Command and Coordination activities within Marine Corps' BPCS. These enterprise and regional capabilities support the BPCS, by enabling their ability to respond, collaborate and share information to support and equip Marine Corps Installations. Through these emerging requirements, the ERS Team is tasked to perform the analysis and deliver solutions for infrastructure and services that can quickly and easily adapt to the emerging technologies, telecommunications, Enhanced 911 (E911), emergency dispatch response systems, Radio and wireless communications, and Voice over Internet Protocol (VOIP) needs
- PM ERS is the acquisition manager for three separate, but interrelated programs (i.e. E-LMR, CERS and BTI)
- Enterprise Land Mobile Radio (E-LMR) System: This effort is post Milestone C (MS C) and resides in the Production and Development Phase of the Acquisition Life Cycle Framework. E-LMR is a digital trunked LMR system that is fielded throughout the Marine Corps' supporting establishment installations. It consists of terrestrial networked stations that support mobile, hand-held and fixed subscribers with secure voice and low rate data communications. This includes the Radio Frequency Sub-System (RFSS), Radio Frequency (RF) repeater sites (towers/ shelters outfitted with RF equipment), transmission lines, transmission systems, encryption key management systems, information/network management systems, physical security, information security (hardware and software), radio-telephone interconnect capability, and log recording equipment. E-LMR is commercial off the shelf (COTS) equipment integration without a hardware or software development stage. Throughout the First Responder community (i.e. Police, Fire/Emergency Medical Services (EMS)), it is recognized that effective emergency communications is a key element in reducing the loss of life or property in any crisis or incident. E-LMR (Slice) is an increment of the E-LMR system that supports the Installation Commander's emergency management

- mission, first response operations as well as mutual aid operations with the local community surrounding the supporting establishment. Specifically, E-LMR (Slice) is that portion of the E-LMR system that will support Marine Corps First Responder daily, emergency, and All-Hazards operations within the main population areas and the access roads to these populated areas of the supporting establishment. This system permits a coordinated response between Marine Corps emergency services and other public safety agencies
- Consolidated Emergency Response Systems (CERS): This effort is approaching Milestone C (MS C) and resides in the Engineering and Manufacturing and Developmental Phase of the Acquisition Life Cycle Framework. CERS provides rapid emergency response services comparable to a civilian (i.e. city, county, etc.) dispatch center/Public Safety Answering Point (PSAP). CERS is a secure (sensitive but unclassified) system composed of COTS hardware and software components that facilitate and expedient emergency response. The main elements of CERS include systems such as the Computer Aided Dispatch (CAD), Enhanced 911 (E911), fire station alerting, disparate alarm systems, and video surveillance systems. As an integrated system, CERS will be used to support command and coordination functions that dispatch First Responders to support an incident or crisis. CERS will provide dispatching of emergency public safety services in support of mutual aid operations associated with federal/national, state, and local governments/agencies (Continental United States (CONUS)) as well as territories and host nations. Specifically, it will coordinate the deployment of public safety and force protection personnel in saving lives and safeguarding property relative to Mission Assurance/All-Hazards scenarios, and homeland defense initiatives
 - Base Telecommunications Infrastructure (BTI): This effort is post Milestone C (MS C) and resides in the Production and Development Phase of the Acquisition Life Cycle Framework. BTI provides all Marine Corps installations with the base area network communications infrastructure that connects the end-user to the Defense Information Systems Agency (DISA) network. BTI sustains, upgrades, and enhances the telecommunications systems infrastructure for all Marine Corps Installations in order to meet the demands required to support the Supporting Establishments (5th Element) of the Marine Air Ground Task Force (MAGTF). BTI is designed to maintain current industry standards as they relate to technological capabilities for all voice, video and data services and are transported via each installation's infrastructure. These data services include, support for systems such as: Enhanced 911 (E911), Video-Teleconferencing, Integrated Services Digital Network, Marine Corps Enterprise Network, Energy Monitoring Control Systems, Intrusion Detection Systems, Access Control Systems, Fire Alarm Control Networks and Fleet Training Systems. Other supporting services and systems include the optical networks, telecommunications management systems, primary power, voice mail, and teleconferencing. The ongoing focus is technology refresh and standardization on DISA Unified Capabilities (UC) (voice, video, collaboration, and data) through modernization of installation infrastructure in order to maintain connection to the DISA network
 - Due to recent decreases in Government staffing, PdM ERS has restructured its government teams. This Task Order intends to provide additional support to the current re-organizational efforts of PdM ERS, and for the preparation of the command re-organization scheduled for next year.

3. Contract/Program Management

- 3.1. Contract and program management requirements are addressed and covered within the scope of Task Order 0001

4. Types of Support

The following are broken out for clarification of requirement. The Government intends to issue task statements based upon size and complexity that may include one or more of the following types of support.

4.1. Reserved

4.2. Tier 1 Support (Product Management Office Level Support)

4.2.1. Tier 1 Program Management & Acquisition Support: The Contractor shall provide program management and acquisition support to the Tier 1 staff within the PdM office. The Tier 1 staff consists of the PdM, DPdM, and Assistant Product Managers (APdMs) representing the following competencies: program management, logistics, engineering, contracting, and financial management. Support requires in depth knowledge of the DoD 5000 Defense Acquisition Management System, in addition to DoN and Marine Corps Systems Command (MCSC) supplemental policies and regulations, in addition to expertise in risk and schedule management. The Contractor shall support and participate in Integrated Product Groups (IPTs), industry, and government meetings as required. The Contractor shall support requirements such as the following, which include, but are not limited to:

- 4.2.1.1. PdM ERS Tier 1 Support: The Contractor shall provide program management and acquisition support to the PdM ERS Tier 1 staff. The Tier 1 staff consists of the PdM, DPdM, and five Assistant Product Managers (APdMs) representing the following competencies: program management, logistics, engineering, contracting, and financial management. The contracting support shall have in depth knowledge of the DoD 5000 Series Defense Acquisition Management System, in addition to DoN and Marine Corps Systems Command (MCSC) supplemental policies and regulations, including having the expertise in risk and schedule management. The Contractor shall support the Integrated Product Teams (IPTs), industry, and government at a minimum of forty-four (44) combined (Tiers 1, 2, and 3) monthly internal and cross-organizational high performance meeting sessions to include Configuration Control Board (CCB) and the Risk Management Board (RMB). Of the 44 minimum monthly meetings; ten (10) meetings shall support Tier 1; twelve (12) meetings shall support the Tier 2 Team Lead meetings; and twenty-four (24) meetings shall support the competency IPT (Tier 3). The contractor shall be responsible for organizing and participating in all 44 pre and post-meeting activities. All pre-meeting activities shall be performed five (5) days prior to the scheduled meetings, and shall include creating and distributing the associated meeting agendas, sending meeting invitations, and developing supporting brief documentation. In support of the post-meeting event activities, the contractor shall capture, track, and distribute meeting minutes and action items generated from any of these meeting events within two (2) working days after each meeting. Meeting minutes shall, at a minimum, include meeting summary of discussion, list of attendees, any action items, action item assignments, and action item expected due dates. In addition to aforementioned requirements, the Contractor shall also support the following:
- Attend, participate in, and organize Tier 1 staff meetings
 - Capture and distribute of meeting minutes and action items
 - Develop, track, and report against established funding execution metrics

- Develop and maintain PdM office briefs (to include Program Management Review (PMR) templates and quad charts)
- Maintenance and modification of project level financial artifacts such as Spruill, belt, and inflow/outflow charts on a weekly basis to support Tier 1 and Tier 0 briefings to provide the PM/PdM with decision making information necessary for overall management.
- Update and maintain Standard Operating Procedures as required
- Coordinate program reviews
- Develop and update acquisition documentation in preparation for key milestones (such as Acquisition Decision Memorandums and Acquisition Program Baselines)
- Maintain the PdM Risk Management Plan
- Organize and attend the PdM Tier 1 risk management board and update the PdM Risk Tracker in the Project RECON Risk Management Tool
- Develop and submit meeting minutes for Monthly Risk management board Meetings.
- Assist Tier 1 configuration manager by preparing all PdM ERS program documentation for review as specified by the ERS document management process
- Prepare a transition plan for PdM ERS into the new PMM N&I structure in support of the command re-organization and develop and maintain new Integrated Master Schedules at the ERS and Tier 2 Team levels reflecting the consolidation of current efforts under the re-organization

Deliverable 0001: Tier 1 Meeting Minutes

Deliverable 0002: Tier 1 Action Items

Deliverable 0003: Tier 1 Financial Execution Reports

Deliverable 0004: Tier 1 Contract Status/Summary Reports

Deliverable 0005: Tier 1 Risk Management Artifacts

Deliverable 0006: Integrated Master Schedules

Deliverable 0026: ERS Re-Organization Transition Plan

4.2.2. Tier 1 Business Management & Analytic Support: The Contractor shall provide business management and analytic support to include financial risk assessments for scheduled events, impact of changes, preventative and corrective actions, and analysis of phasing/obligation Rates. Examples of potential support requirements include, but are not limited to:

- Draft, consolidate and submit Risk Assessment data for inclusion in Program Management, Executive, and General Officer Reviews on a monthly basis.
- Consolidate and monitor all project inch stones at a portfolio level (Tier 1 and 2) for funding obligations and identify timelines are being met in accordance with the Office of the Secretary of Defense execution benchmarks
- Perform portfolio aggregate financial analysis and develop and submit the Portfolio Financial Analytical Reports
- Monitoring on the status of portfolio funds within the in accordance with established Government processes and tool sets, and consolidating and analyzing changes to financial artifacts
- Review Program Objective Memorandum submissions for consistency across the portfolio and ensure the funding requested is consistent with the Project Cost Estimates
- Administer and maintain the Microsoft SharePoint Site Collection

- Provide administrator and issue support for users of the SharePoint Portal
- Consolidate and submit the PdM Weekly Situation Report (SITREP) to PM IS&I
- Coordinate and track responses for Marine Corps Action Tracker System taskers

4.2.2.1. PdM ERS Tier 1 Support: The Contractor shall provide business management and analytic support. Examples of support requirements include, but are not limited to:

- Draft, consolidate and submit Tier 1 Risk Assessment data for inclusion in Program Management, Executive, and General Officer Reviews on a monthly basis
- Transition all existing Risk information and maintain current Risk data for PdM ERS in the Government directed Project RECON Risk Tool.
- Consolidate and monitor all project inch stones at a portfolio level (Tier 1 and 2) for funding obligations and identify timelines are being met in accordance with (IAW) the Office of the Secretary of Defense execution benchmarks
- Review Program Objective Memorandum submissions for consistency across the portfolio to ensure the funding requested is consistent with the Project Cost Estimates
- Administer and maintain the Tier 1 Microsoft SharePoint Site Collection for Product artifacts to include submitting documents in TOPIC
- Coordinate and track responses for taskers in the DoN Tracker (replaced Marine Corps Action Tracker System (MCATS)).

Deliverable 0007: Tier 1 Analysis and Reports

Deliverable 0008: Tier 1 Briefings

4.2.3. Reserved.

4.3. Tier 2/Tier 3 Support (Project Level Support)

4.3.1. Program Management Support: The Contractor shall provide program management support at the project/program level. Specific examples of required support include:

- Review and provide comments on System Integrator Deliverables as defined in applicable contracts on a monthly basis
- Maintain PMRs and Quad Charts for PdM office projects/programs
- Draft, submit, and track documentation required to execute procurement of hardware and software
- Document, update, and track risks identified by the Tier 2 and Tier 3 Project Managers in the Project Recon Risk Management Tool
- Develop and maintain project-level Integrated Master Schedules (IMSs)
- Provide the IMS derived schedule and supporting data to Project Officers
- Update and confirm The Online Project Information Center (TOPIC) pages remain current by posting approved documents
- Update all project artifacts that feed the Assistant Secretary of the Navy, Research, Development, and Acquisition dashboard
- Update and maintain Project Probability of Programmatic Success (PoPS) assessments and develop PoPS core briefing charts
- Maintain and deliver the Acquisition Strategy/Acquisition Plan (ASAP), to include updating existing and drafting new ASAP

- 4.3.1.1. PdM ERS Tier 2 Program Management Support: The Contractor shall provide program management and analytic support. The contractor, at minimum, shall support twelve (12) Tier 2 meetings. The contractor shall be responsible for organizing and participating in all 12 Tier 2 pre and post-meeting activities. All pre-meeting activities shall be performed five (5) days prior to the scheduled meetings, and shall include creating and distributing the associated meeting agendas, sending meeting invitations, and developing supporting brief documentation. In support of the post-meeting event activities, the contractor shall capture, track, and distribute meeting minutes and action items generated from any of these meeting events within two (2) working days after each meeting. Meeting minutes shall, at a minimum, include meeting summary of discussion, list of attendees, any action items, action item assignments, and action item expected due dates. In addition to the aforementioned requirements, the Contractor shall also support the following:
- Consolidate and monitor all project milestones and inch stones at the Tier 2 for funding obligations and identify the timelines are being met IAW the Office of the Secretary of Defense execution benchmarks and the Tier 1 guidelines
 - Prepare, update, deliver, maintain, and track all programmatic documents to include the Acquisition Strategy/Acquisition Plan (AS/AP), acquisition Program Baseline (APB), the Cost Analysis Requirements Description (CARD), and the Life Cycle Cost Estimate (LCCE)
 - Prepare Tier 2 briefings and materials for periodic systems acquisition and sustainment activities, including quarterly Program Management Reviews (PMRs), Program Objective Memorandum (POM), Budget Execution Leadership Team (BELT), and Probability of Program Success (PoPS) assessments
 - Develop metrics and measures to monitor and support integration activities and milestone events; integrated with the PdM ERS Dashboard
 - Conduct Risk Assessment by documenting, updating, and tracking risks and issues identified by the Tier 2 and Tier 3 Project Officers in the Government specified Project RECON Risk management system
 - Consolidate and submit Risk Assessment data for inclusion at Tier 1 Level RMB
 - Update and maintain a program level IMS, Integrated Master Plans (IMP), and high-level schedules that identifies all programmatic, development, testing, and support tasks, including System Engineering (SE) Technical reviews, Milestone Assessment Team (MAT) events, Independent Logistics Assessments (ILAs) events, Technical Readiness Assessments (TRA) events, and Operational Test Readiness Review (OTRR) events using the current MCSC approved-version of Microsoft Project. These items shall correspond with each Tier 3 IMS
 - Administer and maintain the Tier 2 Microsoft SharePoint Site Collection for project artifacts to include submitting documents in TOPIC
 - Draft, review, analyze, and update the acquisition documentation content during Tier 2 program lifecycles; and participate in drafting, reviewing and analyzing acquisition documents by using approved changes provided in a Comment Resolution Matrix (CRM)
 - Maintain configuration of all Tier 2 documents and deliverables

- Provide, maintain and make approved updates to the Integrated Master Schedules (IMS) and Integrated Master Plans lead for Tier 2 portfolios using the current MCSC approved-version of Microsoft Project
- Coordinate and track responses for taskers in the DoN Tracker (replaced Marine Corps Action Tracker System (MCATS)).

Deliverable 0009: Tier 2 Program Documents (ASAP/APB/CARD/LCCE)

Deliverable 0010: Tier 2 PoPS/PMR/POM/BELT Briefs

Deliverable 0011: Tier 2 IMS/IMP and High-Level Program Schedule

Deliverable 0012: Risk Assessment (RA)

4.3.1.2 PdM ERS Tier 3 Program Management Support: The contractor shall support, at a minimum, twenty-four (24) Tier 3 IPT meetings. The contractor shall be responsible for organizing and participating in all 24 pre and post-meeting activities. All pre-meeting activities shall be performed five (5) days prior to the scheduled meetings, and shall include creating and distributing the associated meeting agendas, sending meeting invitations, and developing supporting brief documentation. In support of the post-meeting event activities, the contractor shall capture, track, and distribute meeting minutes and action items generated from any of these meeting events within two (2) working days after each meeting. Meeting minutes shall, at a minimum, include meeting summary of discussion, list of attendees, any action items, action item assignments, and action item expected due dates. In addition to aforementioned requirements, the Contractor shall also support the following:

- Prepare briefings and materials for periodic systems acquisition and sustainment in support of Tier 3 competency level efforts, including Preliminary Design Review events, Critical Design Review (CDR) events, Test Readiness Reviews, Independent Verification & Validation (IV&V) events, Course of Action (COA), and Production Readiness Reviews (PRR),
- Develop metrics and measures to monitor and support integration activities and milestone events; integrated with the Tier 2 Share Point Dashboard
- Collect Risk Assessment data by documenting, updating, and tracking risks and issues identified by the Project Officers and elevating them to Tier 2 for action
- Update and maintain an IMS, notional timelines, and high-level schedule diagrams that identifies all project level programmatic activities and tasks, including System Engineering (SE) Technical reviews, Independent Logistics Assessments (ILAs) events, Manpower Personnel & Training events, Information Assurance events, Plan of Actions and Milestones (POA&M) activities, Technical Readiness Assessments (TRA) events, and Operational Test Readiness Review (OTRR) events.

Deliverable 0013: Tier 3 Integrated Master Schedule

Deliverable 0014: Tier 3 Notional Timeline/High-Level Schedules

Deliverable: 0015: Tier 3 CDR/TRR/PRR/COA

Deliverable 0016: Risk Assessment (RA)

4.3.2 Life Cycle Logistics Support: The Contractor shall provide life cycle logistics support at the project/program level. Specific examples of required support include: Maintain PdM office Item Unique Identification (IUID) compliance, plans in accordance with MARCORSYSCOM policy

- Develop and maintain Fielding, Deployment, Disposal, and Transition Plans
- Develop and maintain complete LCSPs for programs that qualify as an Acquisition Category (ACAT) or Abbreviated Acquisition Program (AAP)
- Review and maintain Table of Authorized Material Control Number (TAMCN) and TAMCN data elements within the TFSMS
- Review and track System Integrator logistics deliverables such as User and Training Manuals
- Monitor and record within the Configuration Item Technical Database (CITDB) all hardware warranty and software assurance statuses for each HW and SW item under this contract
- Forecast the requirement to replace or upgrade hardware or software items
- Continually support the ILA process for those programs that are required to complete the ILA process
- Conduct Manpower, Personnel and Training (MPT) analysis and/or draft and deliver Manpower Personnel and Training Plans
- Review and analyze training materials, updates to training, and tools used in support of training, as required, in support of system sustainment and upgrades
- Support the PdM office logistics personnel with Program and IPT support
- Review and update logistics documentation needed as a result of the merging of the ELMR and CERS teams
- Provide a detailed analysis of the current PdM ERS Logistics documentation and identify those documents that will be impacted as a result of the command re-organization effort

4.3.2.1 PdM ERS Life Cycle Logistics Support: The Contractor shall provide life cycle logistics support at the Tier 3 level. Specific examples of required support include:

- Analyze and report on support equipment requirements IAW the LCSPs
- Develop / update Facilities Impact Reports / Checklists
- Conduct, analyze, and provide business case analyses
- Craft the Intent to Field and Fielding Announcements via Naval Messages IAW the IMS, Fielding Plan, Disposal, Transition Plans, and AS/AP.
- Conduct spares analysis on prime mission products that span all three ERS product teams
- Update the technical data and authorized acquisition objectives for each ERS product team as managed within the Total Force Structure Management System (TFSMS). The contractor shall update and perform corrective action on the Cataloging Action Requests, Table of Organization, and Equipment Change Request
- Review Technical Manuals (TMs) IAW the Technical Manual Contractor Requirement (TMCR) and provide comments in a comment resolution matrix. Once all changes have been reviewed, the contractor shall update the TMs with the approved changes
- Establish and maintain a web-based Failure Reporting, Analysis, and Corrective Action System (FRACAS) that provides for systematic failure data collection, management, analysis, and corrective action implementation (including time to repair). The FRACAS shall be used to record all failures and problems related to ERS and the associated root causes and failure analyses. The contractor shall assist in identifying and documenting corrective actions to improve system reliability. When actions are approved, the contractor shall assist in implementing the corrective actions. The FRACAS system shall manage multiple failure reports and produce a history of failure and corrective actions. All FRACAS data will belong to the

Government. The contractor shall provide a FRACAS Operational Guide NLT fifteen (15) working days prior to SETR reviews. The contractor shall generate FRACAS Reports for Government tracking and continuous process improvement

- Track total asset visibility and accountability on all Tier 3 GFE/GFP and provide monthly reports
- Provide Inventory Management Support Services by monitoring and reporting discrepancies found in Original Equipment Manufacturer (OEM) inventories, Government Furnished Equipment (GFE) inventories, and Government Furnished Property (GFP) inventories for each ERS product team
- Update Logistics Requirements and Funding Summary (LFRS) quarterly
- Operate and maintain a warranty record system with the ERS Share Point environment that identifies and documents all items warranted under the ERS contracts. Each item warranted shall be identified by model or part number and date of acceptance by the Government. All warranty claims and transactions shall be documented and made available for Government review during scheduled meetings and/or reviews. It is expected that this information will be valid during the warranty and for lifecycle support after the warranty has expired. If the information should change after the warranty expires, the contractor shall provide updates for continued lifecycle support
- Verify and validate all Product Quality Deficiency Reports (PQDRs), and provide recommendations for technical guidance regarding issues and trends discovered from the PQDRs
- Maintain PdM office Item Unique Identification (IUID) compliance, plans IAW with MARCORSYSCOM policy
- Review and track System Integrator logistics deliverables such as User and Training Manuals
- Forecast the requirement to replace or upgrade hardware or software items
- Support the ILA process for those programs that are required to complete the ILA process
- Provide MPT document development support. This includes, but is not limited to Document Development Management, Planning, and Reporting
- Coordinate activities and conduct Job Task Analysis (JTA) and Learning Needs Analysis (LNA) and interviews with field end users thirty (30) days prior to activities taking place
- In support of the BTI Tier 2 the contractor shall draft and maintain a Logistics Requirements Funding Summary (LFRS)

Deliverable 0017: IUID Plan Review

Deliverable 0018: Fielding Plan

Deliverable 0019: Deployment Plan

Deliverable 0020: Disposal Plan

Deliverable 0021: LCSP

Deliverable 0023: Manpower Personnel and Training Plan

Deliverable 0024: Training Strategy

Deliverable 0025: Manpower Analysis Reports (JTA/LNA)

Deliverable 0026: Failure Reporting, Analysis, and Corrective Action System (FRACAS)

Deliverable 0027: Logistics Requirements Funding Summary (LFRS)

4.3.2 Systems Engineering Support: The Contractor shall provide systems engineering support at the project/program level. Specific examples of required support include:

- Document, consolidate, and manage all requirements baseline capabilities for projects and programs on a monthly basis
- Coordinate, develop agendas, capture meeting minutes, submit recommendations to System Engineering issues and update resolutions for all Systems Engineering Technical Reviews (SETR)
- Review, and update Engineering Management plans (Systems Engineering Plan (SEP), Configuration Management Plan (CMP), (Systems Test & Evaluation Strategy (ST&ES), Performance Measurement Plan (PMP), and Requirements Management Plan (RMP)
- Attend, provide input and recommendations on technical matters, develop agendas, and briefing information in all Engineering IPTs and Engineering Review Boards (ERB)
- Review and comment on the list of Engineering Change Proposals in support of ERBs
- Develop and maintain the Program Protection Plan (PPP), as applicable
- Develop and/or maintain the Programmatic Environment, Safety & Occupational Health Evaluation, as applicable
- review and update Memorandums of Understanding (MOU), Memorandums of Agreement (MOA) and Service Level Agreements (SLA)
- Review and analyze data provided by the SI, and provide recommended engineering process improvements for action at the project level

4.3.2.1 Reserved.

4.3.2.2 Reserved.

4.3.2.3 Reserved.

4.3.2.4 Configuration Management: The Contractor shall support configuration management requirements at the project/program level. Specific examples of required support include:

- Maintain and control COR approved SI Deliverables, Configuration Item Technical Database (CITDB) and Configuration Management System for each project on a quarterly basis
- Manage, track, and coordinate with the SIs on project baselines and conduct Physical Configuration Audits for Configuration Status Accounting for each project on a quarterly basis
- Manage, track, and coordinate with the SIs to conduct Functional Configuration Audits for each Managed Project on a quarterly basis
- Update and maintain the CITDB for each project via the Government provided tool on a monthly basis
- Participate in the ERB for each project on a quarterly basis by generating a list of ECPs to be considered for Engineering assessment
- Track and review configuration items in support of the Configuration Management process

4.3.3.4.1 PdM ERS Configuration Management: The Contractor shall support configuration management requirements at the Tier 3 levels. Specific examples of required support include:

- Maintain and control COR approved SI Deliverables, Configuration Item Technical Database (CITDB) and Configuration Management System for each project on a quarterly basis
- Manage, track, and coordinate with the SIs on project baselines and conduct Physical Configuration Audits for Configuration Status Accounting for each project on a quarterly basis
- Manage, track, and coordinate with the SIs to conduct Functional Configuration Audits for each Managed Project on a quarterly basis
- Update and maintain the CITDB for each project via the Government provided tool on a monthly basis
- Participate in the Engineering Review Board (ERB) for each project on a quarterly basis by generating a list of ECPs to be considered for Engineering assessment
- Track and review configuration items in support of the Configuration Management process
- Draft, review, analyze, and update the acquisition documentation content during Tier 3 program lifecycles; and participate in IPTs drafting, reviewing and analyzing acquisition documents by using approved changes provided in a Comment Resolution Matrix (CRM)
- Maintain configuration of all Tier 3 documents and deliverables in the Tier 3 Share Point Site Collection
- The contractor shall provide maintain and make approved updates to the Integrated Master Schedules (IMS) and Integrated Master Plans for Tier 3 projects using the current MCSC approved-version of Microsoft Project

- 4.3.2.5 Reserved.
- 4.3.2.6 Reserved.
- 4.3.2.7 Reserved.
- 4.3.2.8 Reserved.
- 4.3.2.9 Reserved.
- 4.3.2.10 Reserved.

4.4 Reserved.

- 5 **Facilities, Other Direct Costs (ODCs), and Travel Requirements:** Work efforts in support of this task effort will be accomplished at the Contractor's facilities. This task will require the Contractor to provide a suitable infrastructure to manage program requirements (document library, databases, web site) throughout the course of performance to support the scope of activities. Such facilities are not reimbursed as ODCs. Laptops, cellular equipment/services, and other items of convenience are not reimbursable as ODCs. All Government printing requirements MUST be done by or through the local Document Automation and Production Service (DAPS, now called DLA Document Services) <http://www.daps.dla.mil/dapsonline.html>. Specific travel guidance will be provided per Task Order.

The contractor shall write and submit trip reports summarizing activities pertinent to PdM ERS within 7 days upon return. Trip reports at a minimum will include date, location, attendees, purpose, actions item, summary and conclusions.

Table 6-1 ERS Travel Information

Location	Number of	Number of Trips	Number of Trips	Duration	Number of
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	Trips (Base)	(Option 1)	(Option 2)		Travelers
Schaumburg, IL	1	1	0	4 (includes 2 travel days)	1
Lynchburg, VA	0	0	0	4 (includes 2 travel days)	1
Huntsville, AL	1	1	0	4 (includes 2 travel days)	1
MCB Camp Lejeune, NC	2	0	1	4 (includes 2 travel days)	1
MCAS Cherry Point, NC	2	1	0	4 (includes 2 travel days)	1
MCAS Beaufort, SC	2	1	0	4 (includes 2 travel days)	1
MCRD Parris Island, SC	2	1	0	4 (includes 2 travel days)	1
MCLB Albany, GA	3	1	1	4 (includes 2 travel days)	1
MCSF Blount Island Command, FL	0	1	1	4 (includes 2 travel days)0	1
MCB Camp Pendleton, CA	1	1	1	4 (includes 2 travel days)	1
MCAS Yuma, AZ	1	1	0	4 (includes 2 travel days)	1
MCAS Miramar, CA	1	1	0	4 (includes 2 travel days)	1
MCRD San Diego, CA	0	0	0	0	0
MCLB Barstow, CA	1	0	1	4 (includes 2 travel days)	1
MCAGCC 29 Palms, CA	1	0	0	4 (includes 2 travel days)	1
MWTC Bridgeport, CA	0	0	0	0	0
MCB Hawaii	1	0	0	4 (includes 2 travel days)0	1
Okinawa, Japan	2	1	0	4 (includes 2 travel days)	1
MCAS Iwakuni, Japan	3	0	0	4 (includes 2 travel days)	1
Camp Fuji, Japan	0	0	0	0	0
Guam	0	0	0	0	0

- 6 **Security Requirements:** This contract will require the contractor to have a Secret Facility Clearance and will require certain contractors to obtain and maintain classified access eligibility. The prime contractor and all sub-contractors (through the prime contractor) shall adhere to all aspects of DoD Directive 5220.22-M. All personnel identified to perform on this contract shall maintain compliance with Department of Defense, Department of the Navy, and Marine Corps Information and Personnel Security Policy to include completed background investigations (as required) prior to classified performance. This contract shall include a DoD Contract Security Classification Specification (DD Form 254) as an attachment. The contractor shall notify the Government (written notice) within twenty-four hours of any contractor personnel added or removed from the contract that have been granted classified access, issued a Common Access Card and/or MARCORSYSCOM Building access.

- 7 Common Access Card (CAC) Requirements:** The COR will identify and approve those contractor employees performing on this contract that require Common Access Cards (CACs) in order to perform their job function. In accordance with Headquarters, United States Marine Corps issued guidance relative to Homeland Security Presidential Directive – 12 (HSPD-12), all personnel must meet eligibility criteria to be issued a CAC. In order to meet the eligibility criteria, contractor employees requiring a CAC, must obtain and maintain a favorably adjudicated Personnel Security Investigation (PSI.) Prior to authorizing a CAC, the employee's JPAS record must indicate a completed and favorably adjudicated PSI or (at a minimum) that a PSI has been submitted and accepted (opened.) The minimum acceptable investigation is a National Agency Check with Written Inquiries (NACI.) If a contractor employee's open investigation closes and is not favorably adjudicated, the CAC must be immediately retrieved and revoked.

Facility Security Officers (FSOs) are responsible for notifying the MCSC Security Director if any contractor performing on this contract receives an unfavorable adjudication after being issued a CAC. The FSO must also notify the MCSC Security Director of any adverse/derogatory information associated with the 13 Adjudicative Guidelines/Factors concerning any contractor issued a CAC, regardless of whether a JPAS Incident Report is submitted.

Each CAC is issued with a "ctr.usmc.mil" e-mail account that the individual contractor is responsible to keep active by logging in on a regular basis (at least twice a month), sending an e-mail and clearing any unneeded e-mails. Contractors are prohibited from "auto-forwarding" their .mil e-mail account to their .com e-mail account. If the ctr.usmc.mil e-mail account is not kept active, the G-6 will deactivate the account and CAC will lose its functionality.

Common Access Cards (CACs) will only be issued to those contractors supporting this contract that have been authorized by the COR. The COR will only authorize CACs for those contractors that meet current Homeland Security Presidential Directive – 12 (HSPD-12) criteria and have a definitive requirement.

If a contractor loses their eligibility for a CAC due to an adverse adjudicative decision, they have also lost their eligibility to perform on MCSC contracts. CACs are not issued for convenience.

- 8 Period of Performance:** The period of performance for this task order is twelve (12) months.

- 9 Deliverables:**

10 Deliverable Table:
0001: Tier 1 Meeting Minutes
0002: Tier 1 Action Items
0003: Tier 1 Financial Execution Reports
0004: Tier 1 Contract Status/Summary Reports
0005: Tier 1 Risk Management Artifacts
0006: Tier 1 Integrated Master Schedules
0007: Tier 1 Analysis and Reports
0008: Tier 1 Briefings
0009: Tier 2 Program Documents (ASAP/APB/CARD/LCCE)
0010: Tier 2 PoPS/PMR/POM/BELT Briefs
0011: Tier 2 IMS/IMP and High-Level Program Schedule

0012: Tier 2 Risk Assessment (RA)
0013: Tier 3 Integrated Master Schedule
0014: Tier 3 Notional Timeline/High-Level Schedules
0015: Tier 3 CDR/TRR/PRR/COA
0016: Tier 3 Risk Assessment (RA)
0017: Tier 3 IUID Plan Review
0018: Tier 3 Fielding Plan
0019: Tier 3 Deployment Plan
0025: Tier 3 Disposal Plan
0021: Tier 3 LCSP
0022: Tier 3 Manpower Personnel and Training Plan
0023: Tier 3 Training Strategy
0024: Tier 3 Manpower Analysis Reports (JTA/LNA)
0025: Tier 3 Failure Reporting, Analysis, and Corrective Action System (FRACAS)
0026: ERS Re-Organization Transition Plan
0027: Logistics Requirements Funding Summary (LFRS)

Marine Corps Systems Command – M67854
2200 Lester Street
Quantico, VA 22134
Attn: Lindsey Harris, PMM-110, Code 2.4
(703) 784-6575
Date: 06/22/2016

Subject: Proposal for Program Manager (PM) Information Systems & Infrastructure (IS&I) Program Management Office (PMO) Support for Product Manager Emergency Response Systems (PdM ERS) – Task 0003

Dear Ms. Finch,

Peridot Solutions is pleased to submit our response to your Request for a quote for the Task Order 0003 Program Management Office (PMO) Support for Product Manager Emergency Response Systems (PdM ERS). Team Peridot consists of three firms, Peridot Solutions, LLC (Peridot), a SBA 8(a) certified Small Disadvantaged Business (SDB), Flatter & Associates, Inc. (Flatter) and Patricio Enterprises, Inc. (PE), both are Service-Disabled Veteran-Owned Small Businesses (SDVOSB) and with exceptional MCSC specific past performance. The following is our price proposal for the Task Order 0003:

Our estimate for travel for base period is not to exceed (b) (4) the base period. We estimated (b) (4) * 20 trips.

We look forward to supporting this critical requirement. Please contact me at (703) 786-7262 or rchegu@peridotsolutions.com with any questions regarding this response.

2

I will be the person authorized to negotiate with the Government in regards to this opportunity.

Respectfully,

Ranapratap Chegu

Chief Executive Officer

Attachments:

Peridot's labor estimate by task worksheet.

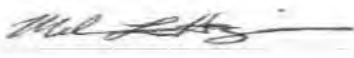
Assumptions and expectations:

1. The period of performance is 9 months. (Modification period of performance is 6 months)
2. Government does not need support for financial analysis (PWS task # 4.2.2) and systems engineering (PWS task # 4.3.3)
3. We proposed a Firm-Fixed price using the approved labor rates from the Program Manager (PM) Information Systems & Infrastructure (IS&I) Program Management Office (PMO) Support IDIQ # M67854-16-D-4950.
4. Government will designate a project manager to act as the primary point of contact to Peridot for this project. The Government project manager will be expected to work closely with the Team Peridot employees as needed and will:
(a) approve project priorities, detailed task plans and schedules; (b) assist in resolving project issues that may arise.
5. All travel and expenses are billed in accordance with General Services Administration (GSA)'s travel policies and per-diem rates.
6. Any requests for additional support beyond the details described in the Task 0003 Performance Work Statement (PWS) that are made by Government will be considered a change in scope for this engagement and will be handled accordingly.
7. Government will review and approve documents within 5 business days. If no formal approval or rejection is received within that time, the deliverable is considered to be accepted by Government.
8. The work will be performed at the USMC PM ISI locations or Peridot's locations both are at Stafford, VA.
9. All deliverables will be developed using Microsoft Office products such as Project, PowerPoint, and Word.

The following have been deleted:

ATTACHMENT (2)

(End of Summary of Changes)

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER M9645016RCGDP450001		PAGE 1 OF 11	
2. CONTRACT NO. M67854-16-D-4950		3. AWARD/EFFECTIVE DATE 30-Aug-2016		4. ORDER NUMBER 0004		5. SOLICITATION NUMBER	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME				b. TELEPHONE NUMBER (No Collect Calls)	
9. ISSUED BY MARCORSYSCOM ATTN: RICHARD BOISSONNIERE 2200 LESTER STREET QUANTICO VA 22134-6050 TEL: 703-432-3614 FAX:		CODE M67854		10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED OR <input checked="" type="checkbox"/> SET ASIDE: <u>100 %</u> FOR: <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB) <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input checked="" type="checkbox"/> 8(A) NAICS: 541519 SIZE STANDARD: 27.5M			
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS Net 30 Days		13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) <input type="checkbox"/>		13b. RATING	
15. DELIVER TO COMMANDER MCSC DENNIS OLEARY 2200 LESTER STREET QUANTICO VA 22134-5050		CODE M67854		16. ADMINISTERED BY SEE ITEM 9 SCD: C			
17a. CONTRACTOR/OFFEROR PERIDOT SOLUTIONS, LLC RANAPRATAP CHEGU 7927 JONES BRANCH DR STE 2150 MC LEAN VA 22102-3356 TELEPHONE NO. 703-663-8330		CODE 4XGY2 FACILITY CODE		18a. PAYMENT WILL BE MADE BY DFAS COLUMBUS DEFENSE FINANCE & ACCOUNTING SERVICE COLUMBUS DFAS-JDCBB/CO PO BOX 182317 COLUMBUS OH 43218-2317			
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input checked="" type="checkbox"/> SEE ADDENDUM					
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
SEE SCHEDULE							
25. ACCOUNTING AND APPROPRIATION DATA See Schedule						26. TOTAL AWARD AMOUNT (For Govt. Use Only) (b) (4)	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3, 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED <input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED. REF: Contractor Prop. dtd 8/16/16				<input type="checkbox"/> 29. AWARD OF CONTRACT: REF. OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) 			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) MELANIE L. HAYNIE / CONTRACTING OFFICER TEL: 703-784-6580 EMAIL: melanie.haynie@usmc.mil		31c. DATE SIGNED 30-Aug-2016	

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS (CONTINUED)				PAGE 2 OF 11	
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
SEE SCHEDULE					
32a. QUANTITY IN COLUMN 21 HAS BEEN <input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____					
32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
			32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
33. SHIP NUMBER		34. VOUCHER NUMBER		35. AMOUNT VERIFIED CORRECT FOR	
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL				36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	
37. CHECK NUMBER					
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY			
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT 41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		42a. RECEIVED BY <i>(Print)</i>			
		42b. RECEIVED AT <i>(Location)</i>			
		42c. DATE REC'D <i>(YY/MM/DD)</i>		42d. TOTAL CONTAINERS	
41c. DATE					

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003		1	Lot		(b) (4)

TIER 2/TIER 3 SUPPORT
FFP

In accordance with the Base IDIQ Attachment 1 PWS and Contractor's Proposal dated 16 August 2016.

FOB: Destination

MILSTRIP: M9545016RCGDP45

PURCHASE REQUEST NUMBER: M9545016RCGDP450001

NET AMT

(b) (4)

ACRN AA

CIN: M9545016RCGDP450001

(b) (4)

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0003	Destination	Government	Destination	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
0003	POP 30-AUG-2016 TO 30-MAR-2017	N/A	COMMANDER MCSC DENNIS OLEARY 2200 LESTER STREET QUANTICO VA 22134-5050 703-432-7959 FOB: Destination	M67854

ACCOUNTING AND APPROPRIATION DATA

AA: 17611061A2A 251 67854 067443 2D M95450

COST CODE: 6RCGDP4510LW

AMOUNT: (b) (4)

CIN M9545016RCGDP450001: (b) (4)

ATTACHMENT - PWS

Performance Work Statement (PWS) TaskOrder-0004
For
Product Manager Information Technology Strategic Sourcing (PdMITSS)
Program Management Office (PMO) Support

- 1. Scope:** The scope of this effort is to deliver portfolio management and analytic support, administrative and operations support, and core competency support within the areas of Program Management, Logistics, Engineering, Contracts, and Financial Management within the Product Manager Information Technology Strategic Sourcing (PdM ITSS) program management office (PMO). The requirements identified in this PWS will provide support to the following tiers of the PdM ITSS organization:

 - Tier 1: PdM Information Technology Strategic Sourcing (ITSS). The Tier 1 consists of a Product Manager (PdM), Deputy Product Manager (DPdM), and five functional area Competency Leads (Program Management, Engineering, Logistics, Finance and Contracts).
 - Tier 2: PdM ITSS is the central procurement authority for hardware and software for the Marine Corps; and procurement and license management of the Commercial off the Shelf (COTS) hardware and software.
 - Tier 3: Within PdM ITSS, MCSELMS is a strategic sourcing initiative with no program designation that maintains and supports the Marine Corps enterprise software investment. MCSELMS establishes and manages enterprise software license contracts to negotiate discounted pricing; driving down total cost for software to the Marine Corps.
- 2. Purpose:** PdM ITSS develops and executes portfolio-wide technical and program strategies to obtain efficiencies and provide informed, strategic management, oversight, and execution of the individual projects contained therein. This effort will provide program management and logistics support to inform and enable these technical and program strategies. To this end, specific activities, bound by the requirements specified in sections 3 and 4 below, include employing best business practices and processes, preparing the program for successful milestone decisions, participating in Integrated Product Teams (IPTs), validating Systems Integrator (SI) Deliverables, planning and participating in Government testing and evaluation activities, and ensuring delivered capabilities are fully supportable.
- 3. Contract/Program Management**

 - 3.1. All Deliverables shall be submitted to the Contracting Officer's Representative (COR) who will be responsible for Deliverable tracking and acceptance.
 - 3.2. The Contractor shall organize and attend PdM office meetings within 10 miles driving distance of the Quantico Corporate Center located at 1000 Corporate Drive, Stafford, Virginia. Contractor personnel shall attend regular meetings with stakeholders in the general vicinity of Marine Corps Base Quantico and as far away as the Pentagon. Contractor personnel are expected to be physically present at numerous meetings each week in support of PdM office Integrated Product Teams at the Product, Portfolio and project levels.

- 3.3. Contractor employees shall identify themselves as Contractor personnel by introducing themselves or being introduced as Contractor personnel and displaying distinguishing badges or other visible identification for meetings with Government personnel. In addition, Contractor personnel shall appropriately identify themselves as Contractor employees in telephone conversations and in formal and informal written correspondence.
- 3.4. The Contractor shall report Contractor labor hours (including Sub-Contractor labor hours) required for performance of services provided under this contract for the United States Marine Corps via a secure data collection site. Contracted services excluded from reporting are based on Product Service Codes (PSCs). The excluded PSCs are:
- 1) W, Lease/Rental of Equipment;
 - 2) X, Lease/Rental of Facilities;
 - 3) Y, Construction of Structures and Facilities;
 - 4) S, Utilities ONLY;
 - 5) V, Freight and Shipping ONLY.
- 3.5. Reserved
- 3.6. Reserved
- 3.7. Reserved
- 3.8. Reserved
- 3.9. The Contractor shall conduct quarterly In-process Reviews (IPRs) that address an overall assessment of contract status, project review, program risk, status of funds, status of vacancies, schedules, completed Deliverables, and concerns.
- 3.10. Reserved
- 3.11. Reserved
- 3.12. During the performance of their duties, the Contractor will working closely with the Government project teams and will be exposed to program and project level data. All Contractor personnel supporting this contract will be required to sign and submit a U.S. MARINE CORPS SUPPORT CONTRACTOR NON-DISCLOSURE AGREEMENT (INDIVIDUAL) and may be ineligible to compete in future system integration contracts.

4. Types of Support

The following are broken out for clarification of requirement. The Government intends to issue task statements based upon size and complexity that may include one or more of the following types of support.

- 4.1. Reserved
- 4.2. Tier 1 Support (Product Management Office Level Support)
- 4.2.1. Reserved
 - 4.2.2. Reserved
 - 4.2.3. Cost Analysis Support: The Contractor shall support Command and PdM level cost analysis requirements. Types of deliverables and efforts required as a result of this support are:
 - Coordinate with the Project Officers and submit annual updates to the Project Cost Estimates

- Create, update, maintain, and deliver each Cost Analysis Requirements Document (CARD) and Logistics Requirements and Funding Summary (LRFS)
- Create, update, maintain, and deliver the PLCCE on an annual basis
- Develop and present cost related briefings to the respective decision-making authorities at IPRs, Technical Review Boards, and Contract Review Boards
- Develop and deliver and maintain project cost models

Deliverable 0001: Cost Estimates (CARD/LRFS/PLCCE/POE)

Deliverable 0002: Cost Briefings

Deliverable 0003: Cost Models

4.3. Tier 2/Tier 3 Support (Project Level Support)

4.3.1. Program Management Support: The Contractor shall provide program management support at the project/program level. Specific examples of required support include:

- Review and provide comments on System Integrator Deliverables as defined in applicable contracts on a monthly basis
- Maintain PMRs and Quad Charts for PdM office projects/programs
- Draft, submit, and track documentation required to execute procurement of hardware and software
- Document, update, and track risks identified by the Tier 2 and Tier 3 Project Managers
- Develop and maintain project-level Integrated Master Schedules (IMSS)
- Provide the IMS derived schedule and supporting data to Project Officers
- Update and confirm The Online Project Information Center (TOPIC) pages remain current by posting approved documents
- Update all project artifacts that feed the Assistant Secretary of the Navy, Research, Development, and Acquisition dashboard
- Update and maintain project Probability of Programmatic Success (PoPS) assessments and develop PoPS core briefing charts
- Maintain and deliver the Acquisition Strategy/Acquisition Plan (ASAP), to include updating existing and drafting new ASAP

Deliverable 0004: Tier 2/3 Program Documentation (ASAP/APB)

Deliverable 0005: Probability of Program Success (PoPS) Briefs

Deliverable 0006: Tier 2/3 Integrated Master Schedules

4.3.1.1. Procurement Support: The Contractor shall provide program management support at the project/program level for procurement activities. Specific examples of required support include:

- Draft, submit, and track documentation required to execute procurement of software
- Resolve and/or route and track help desk calls to the appropriate entity for resolution
- Provide customers with acquisition lifecycle procedural and processing assistance to resolve and prevent issues with orders, order tracking, order status, and increase understanding of enterprise agreements
- Document and maintain ITSS IT Ordering process workflow, Standard Operating Procedures (SOP), User Manuals, and any other documentation related to product ordering
- Review for accuracy and approve Information Technology Procurement Requests (ITPR) for accuracy, provide responses to stakeholder inquiries, and provide recommendations for the best solution as needed based on standard operating procedures, mandatory policies, checklists, and stakeholder requirements
- Provide direct liaison with personnel to answer Software procurement questions

- Review, identify, and apply policy and procedural guidance for review of stakeholder procurement records and monitor processing activities
- Review, track, document and process all Customer Care email correspondence provided by the government
- Review and process all IT Order Requests in government designated USMC Ordering Tool, in line with ITSS processes and procedures
- Review and update IT Order Requests per customer, Tech Engineer, Logistician, and/or Contracting representative for changes and/or Configuration updates
- Review and load IT catalog items upon award of new agreements; and update catalog items upon contract modifications and as needed to maintain up to date catalog in designated USMC Ordering Tool
- Review, approve and document account activation for various support applications, to include, but not limited to Oracle, Microsoft, VMWare and Red Hat
- Provide quality control of Software packages forwarded to Contracting Officials
- Provide data entry into multiple applications to capture specific order information
- Assist with Request for Proposals (RFP) and Request for Quotes (RFQ) for and Performance Work Statements (PWS) for software solutions procurements
- The Contractor shall review all procurement documents to identify any issues that may cause delay with the procurement. This review will include the review of the Procurement Profile and Execution Plan (PPEP), Market Survey and Acquisition Strategy

4.3.1.2 Acquisition and Lifecycle Management Support: The Contractor shall provide program management support at the project/program level for acquisition activities. Specific examples of required support include:

- Assist the Project Manager and IPT with programmatic and procurement acquisition concerning Information Technology and how it relates to purchasing agreements and issues
- Provide weekly and monthly report of issue related to the procurement and purchasing agreements.
- The Contractor shall have knowledge of all software agreements and address any issue that the warfighter may have concerning software COTS solutions or software agreements
- Firm understanding of industry best practices concerning the development, packaging, and resale of software. Develop cost modeling of different industry partners to determine average cost of software, and provide input to the IPT concerning industry best practices.
- Assist Project Managers with management of each software agreement
- Develop and maintain checklists of activities required for the management of each software agreement
- Provide updates to IPT on progress of current and future year procurement activities, assist with fielding customer inquiries on software agreements and licenses, and addressing issues.
- Assist Project Managers with the development of quads, risk chart and briefs to support updates for senior level management discussions
- The Contractor shall review all requirements that are submitted by the Combat Development and Integration Command (CD&I), and communicate with CD&I to ensure full understanding of the requirement

4.3.1.3 Software License Management Support: The Contractor shall provide program management support at the project/program level with license management activities. Specific examples of required support include:

- Maintain PMRs and Quad Charts for PdM office projects/programs

- Draft, submit, and track documentation required to execute
- procurement of software license management requirements
- Document, update, and track risks identified by the Tier 2 Project Manager
- Develop and maintain project-level Integrated Master Schedules (IMs)
- Provide the IMs derived schedule and supporting data to Tier 2 Project Manager
- Update and maintain Project Probability of Programmatic Success (PoPS) assessments and develop PoPS core briefing charts
- Maintain and deliver the Acquisition Strategy/Acquisition Plan (ASAP), to include updating existing and drafting new ASAP
- Document, update and provide strategic reviews and inputs to develop recommended policies and procedures in accordance with software license management documents
- Review and provide logistical technical writing support for asset tracking and development of the software license management processes
- Identify strategic risks and mitigation steps for software license management
- Provide recommendations for tracking sustainment, transfer and discontinuance of software licenses.
- Develop standardized interim license tracking mechanism for non-catalog agreements
- Assist Project Managers with updating contract and license information in designated USMC Ordering Tool
- Attend training and information sessions on USMC tools, applications and enterprise agreements in order to support IPT
- Document risks and issues with asset management procedures
- Provide analysis of assets in comparison with current enterprise agreement thresholds
- Represent IPT along with government designated IPT Liaison at PdM ITSS Enterprise Software License and Asset Management (eSLAM) meetings

4.3.2. Life Cycle Logistics Support: The Contractor shall provide life cycle logistics support at the project/program level. Specific examples of required support include:

- Maintain PdM office Item Unique Identification (IUID) compliance, plans in accordance with MARCORSYSCOM policy
- Develop and maintain Fielding, Deployment, Disposal, and Transition Plans
- Develop and maintain complete LCSPs for programs that qualify as an Acquisition Category (ACAT) or Abbreviated Acquisition Program (AAP)
- Review and maintain Table of Authorized Material Control Number (TAMCN) and TAMCN data elements within the TFSMS
- Review and track System Integrator logistics deliverables such as User and Training Manuals
- Monitor and record within the Configuration Item Technical Database (CITDB) all hardware warranty and software assurance statuses for each HW and SW item under this contract
- Forecast the requirement to replace or upgrade hardware or software items
- Continually support the ILA process for those programs that are required to complete the ILA process

- Conduct Manpower, Personnel and Training (MPT) analysis and/or draft and deliver Manpower Personnel and Training Plans
- Review and analyze training materials, updates to training, and tools used in support of training, as required, in support of system sustainment and upgrades
- Support the PdM office logistics personnel with Program and IPT support

Deliverable 0007: IUID Plan Review

Deliverable 0008: Fielding Plan

Deliverable 0009: Deployment Plan

Deliverable 0010: Transition Plan

Deliverable 0011: Disposal Plan

Deliverable 0012: LCSP

Deliverable 0013: Manpower Personnel and Training Plan

Deliverable 0014: Training Strategy

4.4. Administrative and Operations Staff Support

4.4.1. Reserved

4.4.2. Operations Support: The Contractor shall provide operations support at the Tier 0 and Tier 1 levels. Operations support functions require proficiency in the use of the Microsoft Office Suite. Specific examples of required support include:

- Collect and consolidate responses and submit Marine Corps Action Tracking System (MCATS) taskers to the appropriate Government representative
- Issue and record technical asset management records for individual information technology equipment
- Develop, administer, and maintain SharePoint sites
- Assist in the coordination of training, display and other organizational events in support of various Government and industry functions

5. **Facilities, Other Direct Costs (ODCs), and Travel Requirements:** Work efforts in support of this task effort will be accomplished at the Contractor's facilities. This task will require the Contractor to provide a suitable infrastructure to manage program requirements (document library, databases, web site) throughout the course of performance to support the scope of activities. Such facilities are not reimbursed as ODCs. Laptops, cellular equipment/services, and other items of convenience are not reimbursable as ODCs. All Government printing requirements MUST be done by or through the local Document Automation and Production Service (DAPS, now called DLA Document Services) <http://www.daps.dla.mil/dapsonline.html>. Specific travel guidance will be provided per Task Order.

6. **Security Requirements:** This contract will require the contractor to have a Secret Facility Clearance and will require certain contractors to obtain and maintain classified access eligibility. The contractor shall have a valid Secret Facility Clearance and a Secret Document Safeguarding Level prior to classified performance at the contractor's facility. The prime contractor and all sub-contractors (through the prime contractor) shall adhere to all aspects of DoD Directive 5220.22-M. All personnel identified to perform on this contract shall maintain compliance with Department of Defense, Department of the Navy, and Marine Corps Information and Personnel Security Policy to include completed background investigations (as required) prior to classified performance. This contract shall include a DoD Contract Security Classification Specification (DD Form 254) as an attachment. The contractor shall notify the Government (written notice) within twenty-four hours of any contractor personnel added or removed from the contract that have been granted classified access, issued a Common Access Card and/or MARCORSYSCOM Building access.

7. **Common Access Card (CAC) Requirements:** The COR will identify and approve those contractor employees performing on this contract that require Common Access Cards (CACs) in order to perform

their job function. In accordance with Headquarters, United States Marine Corps issued guidance relative to Homeland Security Presidential Directive – 12 (HSPD-12), all personnel must meet eligibility criteria to be issued a CAC. In order to meet the eligibility criteria, contractor employees requiring a CAC, must obtain and maintain a favorably adjudicated Personnel Security Investigation (PSI.) Prior to authorizing a CAC, the employee's JPAS record must indicate a completed and favorably adjudicated PSI or (at a minimum) that a PSI has been submitted and accepted (opened.) The minimum acceptable investigation is a National Agency Check with Written Inquiries (NACI.) If a contractor employee's open investigation closes and is not favorably adjudicated, the CAC must be immediately retrieved and revoked.

Facility Security Officers (FSOs) are responsible for notifying the MCSC Security Director if any contractor performing on this contract receives an unfavorable adjudication after being issued a CAC. The FSO must also notify the MCSC Security Director of any adverse/derogatory information associated with the 13 Adjudicative Guidelines/Factors concerning any contractor issued a CAC, regardless of whether a JPAS Incident Report is submitted.

Each CAC is issued with a "ctr.usmc mil" e-mail account that the individual contractor is responsible to keep active by logging in on a regular basis (at least twice a month), sending an e-mail and clearing any unneeded e-mails. Contractors are prohibited from "auto-forwarding" their .mil e-mail account to their .com e-mail account. If the ctr.usmc.mil e-mail account is not kept active, the G-6 will deactivate the account and CAC will lose its functionality.

Common Access Cards (CACs) will only be issued to those contractors supporting this contract that have been authorized by the COR. The COR will only authorize CACs for those contractors that meet current Homeland Security Presidential Directive – 12 (HSPD-12) criteria and have a definitive requirement.

If a contractor loses their eligibility for a CAC due to an adverse adjudicative decision, they have also lost their eligibility to perform on MCSC contracts. CACs are not issued for convenience.

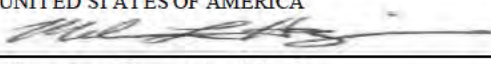
- 8. Period of Performance:** The period of performance for this task order is seven (7) months (30 Aug 2016 - 30 March 2017).

9. Deliverables:

Deliverable Table:
0001: Cost Estimates (CARD/LRFS/PLCCE/POE)
0002: Cost Briefings
0003: Cost Models
0004: Tier 2/3 Program Documentation (ASAP/APB)
0005: Probability of Program Success (PoPS) Briefs
0006: Tier 2/3 Integrated Master Schedules
0007: IUID Plan Review
0008: Fielding Plan
0009: Deployment Plan
0010: Transition Plan
0011: Disposal Plan
0012: LCSP
0013: Manpower Personnel and Training Plan
0014: Training Strategy

ATTACHMENT (2)**Milestone Billing Schedule**

Month Invoiced	Amount
September 2016	(b) (4)
October 2016	
November 2016	
December 2016	
January 2017	
February 2017	
March 2017	
Total	

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1 CONTRACT ID CODE J		PAGE OF PAGES 1 5	
2 AMENDMENT/MODIFICATION NO P00001		3 EFFECTIVE DATE 25-Aug-2016		4 REQUISITION/PURCHASE REQ NO		5 PROJECT NO (If applicable)	
6 ISSUED BY MARCORSYSCOM ATTN: RICHARD BOISSONNIERE 2200 LESTER STREET QUANTICO VA 22134-6050		CODE M67854		7 ADMINISTERED BY (If other than item 6) See Item 6		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) PER DOT SOLUTIONS, LLC RANAPRATAP CHEGU 7927 JONES BRANCH DR STE 2150 MC LEAN VA 22102-3356				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. M67854-16-D-4950			
				X 10B. DATED (SEE ITEM 13) 28-Mar-2016			
CODE 4XGY2		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 52.212-4(c) Changes							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: boisson161628 1) Identify a new COR. 2) Incorporate six (6) new labor categories to Attachment 3. 3) Incorporate an updated Form DD254 dated 21 July 2016 as Attachment 4.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) MELANIE L HAYNE/CONTRACTING OFFICER TEL: 703-784-6580 EMAIL: melanie.haynie@usmc.mil			
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)		16C. DATE SIGNED 26-Aug-2016	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 1449 - CONTINUATION SHEET

SOLICITATION/CONTRACT FORM

The Criticality code C has been added.

SUPPLIES OR SERVICES AND PRICES

CLIN 0001

The CLIN extended description has changed from:

In accordance with the Base IDIQ Attachment 1 PWS Section 4.1 and in Contractor's Proposal dated 1 Feb 2016.

To:

In accordance with the Base IDIQ Attachment 1 PWS Section 4.1 and in Contractor's Proposal dated 1 February 2016 and 29 Jun 2016..

DELIVERIES AND PERFORMANCE

The following Delivery Schedule item for CLIN 0001 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
POP 28-MAR-2016 TO 27-MAR-2021	N/A	COMMANDER, MARINE CORPS SYSTEMS COMMAND KYLIE LOOMIS 2200 LESTER STREET QUANTICO VA 22134-6050 (703) 784-6648 FOB: Destination	M67854

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
POP 28-MAR-2016 TO 27-MAR-2021	N/A	COMMANDER MCSC DENNIS OLEARY 2200 LESTER STREET QUANTICO VA 22134-5050 703-432-7959 FOB: Destination	M67854

The following Delivery Schedule item for CLIN 0002 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
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POP 28-MAR-2016 TO
27-MAR-2021

N/A

COMMANDER, MARINE CORPS SYSTEMSM67854
COMMAND
KYLIE LOOMIS
2200 LESTER STREET
QUANTICO VA 22134-6050
(703) 784-6648
FOB: Destination

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
POP 28-MAR-2016 TO 27-MAR-2021	N/A	COMMANDER MCSC DENNIS OLEARY 2200 LESTER STREET QUANTICO VA 22134-5050 703-432-7959 FOB: Destination	M67854

The following Delivery Schedule item for CLIN 0003 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
POP 28-MAR-2016 TO 27-MAR-2021	N/A	COMMANDER, MARINE CORPS SYSTEMSM67854 COMMAND KYLIE LOOMIS 2200 LESTER STREET QUANTICO VA 22134-6050 (703) 784-6648 FOB: Destination	

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
POP 28-MAR-2016 TO 27-MAR-2021	N/A	COMMANDER MCSC DENNIS OLEARY 2200 LESTER STREET QUANTICO VA 22134-5050 703-432-7959 FOB: Destination	M67854

The following Delivery Schedule item for CLIN 0004 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
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POP 28-MAR-2016 TO 27-MAR-2021 N/A

COMMANDER, MARINE CORPS SYSTEMS
COMMAND
KYLIE LOOMIS
2200 LESTER STREET
QUANTICO VA 22134-6050
(703) 784-6648
FOB: Destination

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
POP 28-MAR-2016 TO 27-MAR-2021	N/A	COMMANDER MCSC DENNIS OLEARY 2200 LESTER STREET QUANTICO VA 22134-5050 703-432-7959 FOB: Destination	M67854

The following Delivery Schedule item for CLIN 0005 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
POP 28-MAR-2016 TO 27-MAR-2021	N/A	COMMANDER, MARINE CORPS SYSTEMS COMMAND KYLIE LOOMIS 2200 LESTER STREET QUANTICO VA 22134-6050 (703) 784-6648 FOB: Destination	M67854

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
POP 28-MAR-2016 TO 27-MAR-2021	N/A	COMMANDER MCSC DENNIS OLEARY 2200 LESTER STREET QUANTICO VA 22134-5050 703-432-7959 FOB: Destination	M67854

The following have been modified:

ATTACHMENTS

Attachments:

- 1) Base ID/IQ – Attachment 1 Performance Work Statement (PWS) with Appendices A & B
- 2) Base ID/IQ – Attachment 2 Quality Assurance Surveillance Plan
- 3) Base ID/IQ – Attachment 3 Labor Categories Spreadsheet

4) Base ID/IQ – Attachment 4 DD254

The attached Labor Categories Spreadsheet, Attachment (3) hereto, hereby replaces the Labor Categories Spreadsheet provided with the contract award.

The attached DD254 dtd 21 July 2016, Attachment (4) hereto, hereby replaces the DD254 provided with the contract award.

(End of Summary of Changes)